

**REQUEST FOR RECORDS DISPOSITION AUTHORITY***(See Instructions on reverse)*TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Chief Operating Officer

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Vicki Callahan

5. TELEPHONE

(615) 751-6249

**LEAVE BLANK (NARA use only)**

JOB NUMBER

N1-142-94-9

DATE RECEIVED

8-29-94

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE

10/28/94

ARCHIVIST OF THE UNITED STATES

Ralph C. Fleksoe

**6. AGENCY CERTIFICATION**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,



is not required;



is attached; or



has been requested.

DATE

8/17/94

SIGNATURE OF AGENCY REPRESENTATIVE

Georgia S. Greene

TITLE

Jov

Assistant TVA Archivist

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>CORRESPONDENCE FILE FOR THE CHIEF OPERATING OFFICER</p> <p>See the attached description of the Chief Operating Officer's records that are being submitted to RIMS (N1-142-93-15).</p>		

Copies sent to Agency, WIA, NCF, NSR, 4 NS @ 11/10/94

CORRESPONDENCE FILE FOR THE CHIEF OPERATING OFFICER

On February 7, 1994, the new position of Chief Operating Officer for TVA was created. The person in this position also chairs the Operations Committee, TVA's top leadership team. This restructuring was intended to help TVA meet its strategic goals of Employees First, Environmental Leadership and Competitive Rates. Under this plan, Fossil and Hydro Power and the Resource and Customer Groups, as well as Quality Improvement, and Economic Development, will be part of the COO's team.

The responsibilities of this new position are to lead TVA in the essential challenge of being a national leader; to lead TVA in demonstrating how energy production and consumption are compatible with environmental leadership and economic development; and to guide by values of honesty, fairness and respect.

These records are submitted to RIMS for filming and the hard copy is also being maintained. The inclusive dates are February 7, 1994, and continuing. The estimated volume of records that will be accumulated annually is approximately one cubic foot.

This certifies that the records microfilmed are filmed in accordance with the standards set forth in 36 CFR Part 1230.

DISPOSITION

A. Paper copies

PERMANENT. After filming, transfer (paper copies) records indexed into RIMS to the Federal Records Center, East Point, Georgia, annually. Transfer to the National Archives, Atlanta Branch in 5-year blocks when the oldest records in the block are 25 years old.

~~B. Microfilm~~

~~Transfer one silver duplicate positive bimonthly to National Underground Storage at Boyers, Pennsylvania. Destroy when 30 years old.~~

C. Computerized index to microimages

~~See RIMS schedule for PERMANENT index.~~

NI-142-93-15

Note: When this item is approved by the National Archives it will be added to an appendix to the PRE-ARMS/ARMS/MEDS/RIMS schedule.