

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-142-99-13	
1. FROM (Agency or establishment)		DATE RECEIVED 9/13/1999	
TENNESSEE VALLEY AUTHORITY		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION CUSTOMER SERVICES & MARKETING		In accordance with the provision of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for may items that be marked "disposition not approved" or "Withdrawn" in column 10)	
3. MINOR SUBDIVISION ECONOMIC DEVELOPMENT			
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
VICKI CALLAHAN	423-751-6249	6-6-01	<i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 7/28/99	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>		TITLE ASSISTANT TVA ARCHIVIST

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	SEE ATTACHED SCHEDULE FOR CORRESPONDENCE FILE FOR ECONOMIC DEVELOPMENT BEGINNING 10/1/94. PREVIOUS CORRESPONDENCE WAS SCHEDULED BY N1-142-95-4, ITEM 4		

JA 6/8/01
cy to: Agency
NR/NRC

CORRESPONDENCE FILE FOR COMMUNITY PARTNERSHIPS (6-1-93 TO 9-30-94)
CORRESPONDENCE FILE FOR ECONOMIC DEVELOPMENT (10/1/94 TO PRESENT)

This file was begun on 6/1/93 due to a reorganization. Most of the Community Partnership programs were formerly carried out by the Valley Resource Center. However, the reorganization implemented an expansion in field program outreach and marketing and allowed a new initiative in the Valley major economic development program. Also, the minority development program which had been part of Valley Resources transferred to TVA's new Education, Training, and Diversity organization. Major Community Partnership programs are Leadership; Rural Development Regional Waste Management; Solid Waste Technical Assistance; Research and Development projects related to alternative uses of waste and recycle materials; Farm Demonstration projects; Rural Development Minority Resources program, Analytical Services program, Community Growth and Job program, Technology Transfer and Commercialization program, and Skills/Education Development program.

Effective 10-1-94 all TVA economic development-type programs were pulled together into a new TVA organization called Economic Development and was not part of the Resource Group. All Community Partnership programs and a few programs related to economic development from other TVA organizations were combined under Economic Development. A new file was started at that time. In 1998 Economic Development became part of Customer Service and Marketing, and in August of 1999 the office was moved to Nashville.

Records dating from 6-1-93 to 9-30-94 are coded to the subject-numeric classification system. Approximately 20 cu. ft. dating from 6-1-93 to 9-30-94 and are located in the Knoxville Records Center.

Records dating from 10/1/94 to 7/30/99 are coded to the subject-numeric classification system. Approximately 60 cu. ft. will be transferred to Pierce Leahy Archives in Nashville.

DISPOSITION

A. ~~Records 6-1-93 to 9-30-94~~

PERMANENT. Transfer to NARA in CY 2014.

B. ~~Records determined during archival processing to lack archival value.~~

~~Destroy immediately.~~

(N1-142-95-4, Item 4)

C. Records 10-1-94 to 7-30-99

1. PERMANENT. Records coded ABD, AIR, C&C, ED, EGS, EN, ENV, FOR, INF, LAN, LEG, O&M, PWR, RR, WMT, AND WR transfer to NARA in CY 2019.

2. All other records

Destroy when Permanent records are transferred.

D. ~~Records 8-1-99 Forward~~

~~To be scheduled at a later date.~~

E. Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by the other items in this schedule. Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination.

- a. Copies that have no further administrative value after the recordkeeping copy is made. Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies on shared network drives that are used only to produce the recordkeeping copy.

Destroy/delete within 180 days after the recordkeeping copy has been produced.

- b. Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy.

Destroy/delete when dissemination, revision , or updating is completed.