

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Division of Engineering Design

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5. TEL EXT

615-755-3351

LEAVE BLANK	
JOB NO <b>NC1-142-76-16</b>	
DATE RECEIVED <b>MAY 27 1976</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO	10. ACTION TAKEN
5-19-76	<i>Ronald E. Brewer</i>	Assistant TVA Archivist		
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p align="center"><u>DIVISION OF ENGINEERING DESIGN</u></p> <p><u>Technical Files</u></p> <p>These files include government and industry standards and codes and technical information from vendors describing equipment and/or systems used in the construction of power generating stations. Also included are reports containing inspections of manufacturing facilities and equipment designs.</p> <p>Codes and standards may be destroyed when superseded except where old revisions still apply. For example: If a specific American Society of Mechanical Engineers code is used in the construction of a plant, even though a revision is issued, the plant is constructed according to the code it was started under. This code must be retained for the life of the plant.</p> <p>Equipment descriptions and reports of inspections will be retained as long as they are valid designs in use.</p>			
	<i>Copy to Agency 749-7600</i>			<i>2 items</i>

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Where increasing volume and limited file space indicate a need, these records will be microfilmed in accordance with FPMR 101-11.4 and FPMR 101-11.5. Sixteen millimeter roll cartridges will be used.</p> <p>We request the following retention periods <i>for microfilm copies and not those paper copies not microfilmed:</i></p> <p>Codes and Standards: Destroy when superseded with the following exception: Codes used in the construction of a plant must be retained for the life of that plant</p> <p>Equipment Descriptions and Inspection Reports: Destroy when equipment or system design no longer in use.</p> <p><i>Paper copies which are microfilmed: Destroy when acceptable microfilm copy is obtained.</i></p>		