

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO <b>NC 1-142-76-26</b>	
DATE RECEIVED <b>JUN 3 1976</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
_____	_____
Date	Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
Tennessee Valley Authority

2. MAJOR SUBDIVISION  
Division of Construction

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
Ronald E. Brewer

5. TEL EXT  
615-755-3351

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>5-17-76</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE 	E. TITLE <u>Assistant TVA Archivist</u>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p align="center"><u>DIVISION OF CONSTRUCTION</u></p> <p><u>Construction Project Files</u></p> <p>The record copy of construction project files in the Division of Construction will be maintained by the appropriate project on site with the following exception. Those files on projects for which Construction Services Branch carries out or administers the entire construction program; such as, Tellico, Little Bear Creek Dam and major plant additions (such as precipitators and major suborder work). In these cases the official will be maintained by Construction Services Branch either at the site or in their Knoxville office.</p> <p>All other copies of project files will be considered nonrecord copies and may be destroyed after completion of Construction's work on a project.</p> <p>After construction work at major projects is completed, project files maintained at these projects shall be disposed of as follows:</p> <p><i>Copy to Agency 7-9-7600</i></p>		

**REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet**

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Requisitions; receiving reports; manufacturer's prints; manufacturer's operating manuals; Design and Construction permanent drawing prints and index (includes bills of material); site-generated or site-received radiographs and stress-relieving charts on steam-generating equipment, turbogenerators, and principal piping; half-size prints; and all lifetime retention quality assurance records as listed in Appendix A, Section A.4, Installation-Construction Records, pps. 7-10 of ANSI N45.2.9.; shall be transferred to the Division of Power Production, to other divisions as appropriate, or to the Corps of Engineers for records concerning locks.</p> <p>Engineer's field notebooks, index and logs on major equipment, annual reports, daily progress reports, Project File Notes, Diary Notes, general correspondence except weather and river bulletins, records of concreting operations, quality control reports of earthfill and rockfill replacement, and project records pertaining to integrity of work will be transferred to the Knoxville Records Staging Area for the life of the project.</p> <p>Construction photographs, final construction reports, and final production estimates will be transferred to the Engineering Reports files where they will be maintained and filmed per congressional approval Job No. NC-142-75-4.</p> <p>Field office drawings and index including Construction Plant drawings and color slides and index will be transferred to Maps and Engineering Records, Knoxville, for the life of the project.</p> <p>Temporary requisitions and drawing prints and study drawings not previously covered may be destroyed when construction work is completed.</p> <p>Temporary quality assurance records as listed in Appendix A, section A.4, will be retained for the retention periods shown.</p>		