

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-142-80-09

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by N1-142-91-001, item 1.

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Tennessee Valley Authority

2 MAJOR SUBDIVISION

Office of Management Services

3 MINOR SUBDIVISION

Division of Finance - Plant Accounting Branch

4 NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5 TEL EXT

FTS 854-3351

LEAVE BLANK

JOB NO

NCL-142-80-9

DATE RECEIVED

3-19-80

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

6-10-80 *Walter H. Stender*
Date *acting* Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE
3-5-80	<i>Ronald E. Brewer</i>	Assistant TVA Archivist
7 ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO
1	<p>Work Order and Project Final Cost Report Files</p> <p>These files contain cost analysis, reconciliation, and final cost reports on all additions to and retirement of TVA plant, except Chemical (See attached list of forms). They are working papers used to convert cost and descriptive data into unit record form and plant accounts. They serve as a historical reference in linking plant units with the original costs. After a location is retired, the value of its files is lessened. FERC requires retention for "10 years after clearance to plant account provided continuing plant inventory records are maintained; otherwise, 6 years after plant is retired." Continuing changes in plant, however, make it desirable that all records be retained for 6 fiscal years after the plant location is retired, except that records for locations sold as operating units or systems should be retained for 25 fiscal years. Past experience has shown that such records are sometimes needed for unitization because the plant is reacquired.</p> <p>A. Records for operating units or systems retired through sales: Transfer to Federal Records Center upon sale of facility. Destroy 25 years later.</p> <p>B. Records for all other operating units or systems: Transfer to Federal Records Center upon retirement of plant. Destroy 6 years later.</p>	<p>NW 171/30 Item 3</p>
		10. ACTION TAKEN
		<i>2 items</i>

to NCA, agency, NCA - 6/13/80

Form numbers listed are those in use during fiscal year 1979. This authorization applies to a class of files and the list of forms at a given date is of no significance nor is it to imply that it is all inclusive.

TVA 687-Q	Final Cost Report of Small Jobs
1949	Inventory Summary
3913	Final Cost Report--Substations
3914	Final Cost Report--Transmission Lines
3916	Final Cost Report--Production Plant
4005	Work Order
4007	Job Order
4008	Sketch Sheet
4009	Estimate of Cost
4010	Estimate of Retirement
4013	Completion (or) Cancellation Notice
4406	Additions Work Order Analysis
4413	Retirement Work Order Analysis
4463	Plant Unit Conversion
4464	Cost of Work Performed
4466	Work Order Analysis
4467	Application of Distributive Costs

Various structure lists, analyses, depreciation calculations, overhead distributions, field inventories, blueprints, sketches, specifications and copies of adjusting and closing entries.