

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Division of Medical Services

3. MINOR SUBDIVISION

Special Health Services Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5. TEL. EXT.

FTS 858-2520

JOB NO.

DATE RECEIVED

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

Date

Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ A Request for immediate disposal.

☒ B Request for disposal after a specified period of time or request for permanent retention.

C. DATE

D. SIGNATURE OF AGENCY REPRESENTATIVE

E. TITLE

12-16-83

Ronald E. Brewer

Assistant TVA Archivist

7. ITEM NO.

8. DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9. SAMPLE OR
JOB NO.

10. ACTION TAKEN

ASSIGNMENT FILES

These files were created in the Division of Health and Safety, Occupational Health Branch (now obsolete) and consist of work assignment projects conducted by branch staff members - primarily industrial hygienists and chemists - relating to areas affecting the health and safety of employees in their work environment. Projects included but were not limited to the following: carbon monoxide exposures, dust concentrations, ventilation, lighting, and noise levels at TVA facilities; investigations of potential health hazards; laboratory methods; vision surveys and profiles on employees; health protection devices; etc.

These projects required more than cursory review or routine inspection yet did not document any unique research or experimental work done by the branch. Delegations were made on form TVA 2279, Assignment Sheet, issued by the branch chief. The original and duplicate copies were sent to the assignee with extra copies (for information only) going to principal staff members. When the work on the assignment was completed, the assignee reported his findings on the original and duplicate copies

1 item

115-107

copy to agency, by RTB, 3/8/84
copy to YKRA - 3/8/84 - sent 3-9-84 by DMW.
no copy to FRC - no MDC sheet needed

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4

Request for Records Disposition Authority—Continuation

JOB NO.

PAGE OF

2 2

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>of form TVA 2279, noting on the form all data, references, reprints, plans, subassignment reports, photographs, etc., which were attached to the report, and submitted both copies of the Assignment Sheet to the branch chief. The original form TVA 2279, with attachments, was filed in the office of the branch chief; the duplicate was routed to principal staff members for review and then returned to the assignee.</p> <p>The information in these files is currently used for reference as supporting documentation for reports, compensation claims, and evaluation of new program developments and suggestions. This information does not contain any unique research or experimental work done by the Occupational Health Branch, nor does it possess significant scientific or medical research value. Any unique and significant work done by this branch was documented in the Division files and will be scheduled in the Division of Medical Services comprehensive records schedule.</p> <p>This file has an accumulation of 4 cu. ft., 1946-1955, and is arranged numerically by assignment number.</p> <p><u>DISPOSITION:</u> Destroy in agency when no longer needed for reference.</p>		