

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

U.S. Civil Service Commission

2. MAJOR SUBDIVISION

Bureau of Management Services

3. MINOR SUBDIVISION

Records Administration Section

4. NAME OF PERSON WITH WHOM TO CONFER

Charles R. Cheseb

5. TEL. EXT.

24510

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK

DATE RECEIVED

JUN 21 1974

JOB NO.

NC 174-267

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

9-19-74

(Date)

James B. Rhoads
Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

JUN 19 1974

Date

Donald J. Biglin, Director

(Signature of Agency Representative)

Bureau of Management Services

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<u>h</u>	<p>Equal Employment Opportunity complaint case files as described by 5 CFR 713.222. When the case is resolved by the Board of Appeals and Review, dispose seven years after final adjustment. <u>EXCEPT RETAIN</u></p> <p>Sample case files (3 or more) for each type of discrimination alleged for AGE, RACE, COLOR, RELIGION, SEX, or NATIONAL ORIGIN <u>for each Civil Service Region.</u></p> <p><u>RHG</u> <u>8/21/74</u></p> <p><u>RB</u> <u>8/27/74</u></p>	<p>AMS-178-D ERS-3</p>	