

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Office of Personnel Management

2. MAJOR SUBDIVISION
Information Management Division

3. MINOR SUBDIVISION
Information Systems Plans and Policies Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Charles R. Chesek

5. TEL EXT
632-6883

LEAVE BLANK	
JOB NO NCL-146-83-6	
DATE RECEIVED 4-1-83	
NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
9/26/83 <i>Date</i>	<i>Robert M. Jones</i> <i>Archivist of the United States</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

☐ **A Request for immediate disposal.**

☒ **B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE 3/15/83	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>William C. Duffy</i> William C. Duffy	E. TITLE Chief, Info. Systems Plans and Policies Branch
---------------------------	---	---

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
RET 20	<p>Standard Form 1199(A), Authorization For Deposit of Federal Recurring Payments</p> <p>File by date of receipt. Destroy after retention of 4 years.</p> <p>The information from this form is entered, on receipt of the form, into OPM's automated annuity rolls system, currently maintained in accordance with disposition standards established for AMS 44-3/RET 1.</p>	new item	

*Mass Data Change Sheet Not Required.
Agency copy picked up 9/28/83. DWZ*