Request for Records Disposition Authority

Records Schedule Number	DAA-0173-2016-0009
Schedule Status	Approved
Agency or Establishment	Federal Communications Commission
Record Group / Scheduling Group	Records of the Federal Communications Commission
Records Schedule applies to	Major Subdivsion
Major Subdivision	WIRELINE COMPETITION BUREAU
Minor Subdivision	WIRELINE COMPETITION BUREAU
Schedule Subject	ELECTRONIC TARIFF FILING SYSTEM (ETFS)
Internal agency concurrences will be provided	No
Background Information	The Electronic Tariff Filing System (ETFS) is an internet based system through which carriers must submit official tariffs, subsequent revisions, and related documents to the Federal Communications Commission.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0173-2016-0009

Sequence Number	
1	ELECTRONIC TARIFF FILING SYSTEM (ETFS) Records Disposition Authority Number: DAA-0173-2016-0009-0001

Records Schedule Items

Sequence Number	

1

ELECTRONIC TARIFF FILING SYSTEM (ETFS) Records

Disposition Authority Number   DAA-0173-2016-0009-0001

The Electronic Tariff Filing System (ETFS) is an Internet based system through which Incumbent Local Exchange Carriers (ILECs) and Competitive Local Exchange Carriers (CLECs) or non-ILECs must submit official tariffs and associated documents to the Federal Communications Commission (FCC) in lieu of filing paper copies with the FCC's Secretary's Office. The Public may also use the ETFS, via the Internet, to view these tariffs and associated documents which are available in Microsoft Word and/or Adobe Acrobat's Portable Document Format (PDF). The Public may also use the ETFS to file certain official tariff related documents.

Final Disposition	Temporary
Item Status	Active
Is this item media neutral?	Yes
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
Do any of the records covered by this item exist as structured electronic data?	Yes
GRS or Superseded Authority Citation	NC1-173-80-2, item 54 NC1-173-80-2, item 55 NC1-173-80-2, item 56 NC1-173-80-2, item 57 NC1-173-80-2, item 58 NC1-173-80-2, item 59 N1-173-90-1, item 60

Disposition Instruction

Cutoff Instruction	Cut off when a tariff is cancelled or ends.
Retention Period	Destroy 5 years after cutoff or when no longer needed, whichever comes later.

Additional Information

GAO Approval	Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
03/22/2016	Certify	Vanessa Lamb	Supervisory Program Analyst	Office of Managing Director - Performance Evaluation and Records Management
04/28/2016	Return for Revision	Ann Gillette	Appraisal Archivist	National Archives and Records Administration - ACNR Records Management Serivces
04/28/2016	Submit For Certification	Vanessa Lamb	Supervisory Program Analyst	Office of Managing Director - Performance Evaluation and Records Management
04/28/2016	Certify	Vanessa Lamb	Supervisory Program Analyst	Office of Managing Director - Performance Evaluation and Records Management
05/31/2016	Submit for Concurrence	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
06/01/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Serivces
06/02/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/05/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist