

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <u>NI-184-93-12</u>	
1. FROM (Agency or establishment) Railroad Retirement Board		DATE RECEIVED <u>8-10-93</u>	
2. MAJOR SUBDIVISION Bureau of Information Resources Management		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Chuck Mierzwa	5. TELEPHONE (312) 751-3363	DATE <u>9/10/93</u> for ARCHIVIST OF THE UNITED STATES <u>James Moore</u>	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 8/2/93	SIGNATURE OF AGENCY REPRESENTATIVE <u>Chuck Mierzwa</u> Chuck Mierzwa	TITLE Agency Records Officer	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	10-5(a)(1) <u>Medicare Program Section Printouts</u> Computer printed paper listings and reports produced by the MIRTEL system (a) Major operating listings. 1. Health Insurance Operations section copy <u>Proposed disposition</u> Destroy when 5 years old.	NCI 184-89-3 Item 10-5	
<div style="position: relative;"> <div style="position: absolute; bottom: 10px; left: 10px; font-family: cursive;">Copy sent to agency 9/14/93</div> </div>			

EXPLANATORY NOTES

FUNCTIONAL STATEMENT

The Office of Retirement and Survivor Programs is responsible for the effective administration of the Railroad Retirement Act (RRA). Included are important administrative and training responsibilities affecting the entire office which includes the Bureau of Retirement Benefits and the Bureau of Survivor Benefits. Responsible for effecting recovery of all types of erroneous payments or to waive recovery, in whole or in part, in certain instances of erroneous annuity, pension or death benefit payments under the RRA. Reconsiders previous adjudicative determinations made at lower adjudicative levels, and can affirm or reject prior decisions. Responsible for making reviews and evaluations to see that the benefit programs of the Railroad Retirement Act are properly, efficiently, and economically administered and policed. Assists in the drafting of regulations required for the adjudication of claims and the payment of benefits under the RRA; and to develop and install, subject to clearance with the appropriate authorities, standard practice instructions, procedures and methods required to effectively carry out the operations of the office.

Item 10-5 (a)(1) Medicare Program Section Printouts

Series consists of computer listings and reports produced by the MIRTEL system. *Subseries (a)(1) consists of record copies maintained by the Health Insurance Operations section (the unit with primary responsibility for administering RRB related Medicare activity).

Current Retention: Destroy when 2 years old.
 NCI 184-89-3 Item 10-5

Proposed Retention: Destroy when 5 years old.

It has been the experience of bureau personnel that these reports and printouts serve a long term administrative purpose. In their opinion, the administrative needs of the bureau are better satisfied with the proposed 5 year retention.

***NOTE:** Retentions for subseries 10-5 (a)(2) and 10-5 (b) will remain unchanged from NCI 184-89-3.