

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER NI-220-02-7	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 12-20-01	
1. FROM (Agency or establishment) Office of Navajo and Hopi Indian Relocation		NOTIFICATION TO AGENCY	
201 Birch Street, P.O. Box KK Flagstaff, AZ 96002		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION Administrative Services			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Paul Tessler	4. TELEPHONE NUMBER 928-779-2721	DATE 9-3-02	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			
<input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 1/30/02	SIGNATURE OF AGENCY REPRESENTATIVE <i>E. J. Savani</i>		TITLE Executive Director
7. ITEM NO	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	The enabling legislation, P.L. 93-531, established the agency under the name of the Navajo-Hopi Indian Relocation Commission (NHIRC). Subsequent legislation changed the name to the Office of Navajo and Hopi Indian Relocation (ONHIR) <u>NHIRC/ONHIR Reports.</u> Progress reports documenting progress and planning (quarterly, annually, and by subject) covering the years 1975 through 1994. These reports are arranged by year and by subject. The reports detail the number of clients remaining to be relocated, number of clients remaining on the Hopi Partition Land and the overall progress of the agency in accomplishing its mission. There are no associated electronic mail and word processing records. Disposition: Permanent. Cut-off at the closure of the ONHIR and transfer to the National Archives and Records Administration. These reports consist of approximately 5 cubic feet in volume.		
2.	<u>NHIRC/ONHIR Reports</u> Reports and studies commissioned and funded by the agency <i>all Agency NR DWCS</i>		

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	<p>on issues related to the relocation progress (the impact of relocation upon the clients, communities receiving numbers of relocatees). The reports are arranged by year and cover the years 1977 through 1990. There are no associated electronic mail and word processing records.</p> <p>Disposition: Permanent. Cut-off at the closure of the ONHIR and transfer to the National Archives and Records Administration. These reports consist of approximately 10 cubic feet in volume.</p>		
3.	<p><u>NHIRC/ONHIR Reports</u></p> <p>Reports and studies commissioned and funded by the agency covering a variety of subjects relating to the implementation of the Relocation Act as well as the development of the New Lands. These reports are arranged by year and cover the years 1979 through 1989. There are no associated electronic mail and word processing records. <i>the closure of the agency.</i></p> <p>Disposition: Permanent. Cut-off at the closure of the ONHIR and transfer to the National Archives and Records Administration. The reports consist of approximately 10 cubic feet in volume.</p>		
4.	<p><u>NHIRC/ONHIR Publications and Studies about the New Lands</u></p> <p>Studies and published reports commissioned and funded by the office relating to a variety of issues in the development of the New Lands. These reports are arranged by year and cover the years 1982 to the present. There are no associated electronic mail and word processing records.</p> <p>Disposition: Permanent. Cut-off at the closure of the ONHIR and transfer to the National Archives and Records Administration. The reports consist of approximately 10 cubic feet in volume.</p>		
5.	<p><u>Maps and Charts/ Joint Use Area (JUA)</u></p> <p>Miscellaneous planning maps, drafts for comprehensive land use planning for Teesto, maps of the Hopi Partition Lands (HPL) range units, transparencies of HPL quarter quad maps, mylars of the HPL quarter quad maps. There are no associated electronic mail and word processing records.</p> <p>Disposition:</p>		
5a.	<p>HPL Quarter Quad Maps and Mylar: Permanent. Cut-off at the closure of the ONHIR and transfer to the National Archives and Records Administration. These maps consist of approximately 6 cubic feet in volume.</p>		
5b.	<p>Other Miscellaneous Maps: Temporary. Cut-off at the closure of the ONHIR. Destroy 15 years from cut-off.</p>		

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6.	<p><u>CH2M Hill New Lands Planning</u></p> <p>Reports, photographs, maps, and studies compiled by CH2M Hill utilized in planning for the development of the New Lands. These materials were created during the years of 1981 to the present. There are no associated electronic mail and word processing records.</p> <p>Disposition: Permanent. Cut-off at the closure of the ONHIR and transfer to the National Archives and Records Administration. These records consist of approximately 20 cubic feet in volume.</p>		
7	<p><u>Electronic Mail and Word Processing.</u> Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a record keeping copy of a file. In addition, the electronic copies can be maintained for the purpose of updating, revising, or disseminating information.</p> <p>Disposition:</p> <ul style="list-style-type: none"> a. Temporary. Electronic copies that have no further administrative value after the record keeping copy is made. Delete when record keeping copy has been created. b. Temporary. Electronic copies used for dissemination, revision, or updating that are maintained in addition to the record keeping copy. Delete when dissemination, revision, or updating is completed. 		