FUNCTIONS REASSIGNED TO ANOTHER AGENCY / DEPARTMENT

Schedule Number: N1-220-06-003

When functions are reassigned to another agency or department, the gaining agency must schedule the records.

Description:

The National Commission on Libraries and Information Science was established as an independent commission within the Executive branch by the National Commission on Libraries and Information Science Act (Pub. L. 91-345) on July 20, 1970. The National Commission on Libraries and Information Science was consolidated into the Institute

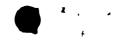
of Museum and Library Services in 2008.

Date Reported: 6/22/2020

	FOR RECORDS D	SITION AUTHORITY	JOB NU R	20-06-3
	ONAL ARCHIVES & RECORDS		Date received	25/06
	ADELPHI ROAD COLLEGE Patency or establishment)	ARK, MD 20740-6001		DN TO AGENCY
US National	I Commission on Libraries & I	nformation Science		visions of 11 U.S.C. 3303a th
1800 M St. #350 North Tower Washington, DC 20036			In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approve except for items that may be marked "disposition no approved" or "withdrawn" in column 10.	
. MAJOR SU Operation				
MINOR SUI	BDIVISION Statistics Cooperative Progr	ram		
4. NAME OF PERSON WITH WHOM TO CONFER Madeleine McCain		2. TELEPHONE NUMBER 202-606-9200	DATE ARCHIV	ist of the united states
	X is not required	is attached;		been requested.
	SIGNATURE OF AGEN	CYREPRESENTATIVE	or L has	
lugust 22	, 2006 SIGNATURE OF AGEN Madeleine C.	CYREPRESENTATIVE	TITLE	
ugust 22	, 2006 SIGNATURE OF AGEN Madeleine C.	CYREPRESENTATIVE	9. GRS OR SUPERSEDED JOB	perations
lugust 22	, 2006 SIGNATURE OF AGEN Madeleine C. 8. DESCRIPTION OF ITEM	CYREPRESENTATIVE	9. GRS OR SUPERSEDED JOB	perations
ugust 22	, 2006 B. DESCRIPTION OF ITEM Statistical Data Base	CYREPRESENTATIVE	9. GRS OR SUPERSEDED JOB	perations
ugust 22	, 2006 B. DESCRIPTION OF ITEM Statistical Data Base	CYREPRESENTATIVE	9. GRS OR SUPERSEDED JOB	perations
ugust 22	, 2006 B. DESCRIPTION OF ITEM Statistical Data Base	CYREPRESENTATIVE	9. GRS OR SUPERSEDED JOB	perations
lugust 22	, 2006 B. DESCRIPTION OF ITEM Statistical Data Base	CYREPRESENTATIVE	9. GRS OR SUPERSEDED JOB	perations
August 22	, 2006 B. DESCRIPTION OF ITEM Statistical Data Base	CYREPRESENTATIVE	9. GRS OR SUPERSEDED JOB	perations
August 22	, 2006 SIGNATURE OF AGEN Madeleine C. 8. DESCRIPTION OF ITEM Statistical Data Base (See attached draft records	AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB	perations
August 22	, 2006 B. DESCRIPTION OF ITEM Statistical Data Base	AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB	perations

•





Nation Commission on Libraries and Information Science (NCLIS)

US Library Data Sources and Analysis

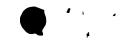
Introduction: The U.S. National Commission on Libraries and Information Science (NCLIS) works cooperatively with the National Center for Education Statistics (NCES) in implementing the Library Statistics Cooperative Program. NCLIS serves as a liaison to the library community, organizes meetings and training workshops, organizes training and technical assistance, monitors trends, and advises NCES on policy matters.

The purpose of this data base is to provide public library professionals with a single source of information on trends and related links to a variety of sources of data on US libraries. The data base also provides a one-time trend analysis. It was developed at NCLIS as a means to locate difficult-to-find information on the Web site of the US National Center for Education Statistics (NCES) but has expanded beyond that as work on NCES and other library data has progressed.

As of FY 2007, NCLIS will begin a consolidation transition with the Institute of Museum and Library Services (IMLS), and cease to exist as an independent agency as of FY 2008. Parts of NCES will also be consolidated. Currently, the information in the data base is published electronically and accessible on the NCLIS website; however, with the closure of NCLIS, the agency website will be frozen. NCLIS will be producing a copy of the data base, NCES data, and documentation for distribution to public and government libraries nationwide, as it is presumed that NCES will no longer keep up the data and its loss would effect libraries' abilities to effectively manage and plan for future growth.

- Input: Various published surveys and informational links to data sources found nationwide, such as Public Library Surveys, State Library Publications, Academic Library Statistics, School Library Media Centers, other libraries, and information from the Department of Education (NCES website). Also includes links to professional associations and universities with library statistical programs. TEMPORARY. Delete when data have been entered into the master file or database and verified, or when no longer required to support reconstruction of, or serve as back-up to, a master file or database, whichever is later. (GRS 20.2b).
- 2. Master File: Datasets created from data taken from the system's input, which includes longitudinal (historical) data that came from manipulating the various separately published annual compilations of public and state libraries data from NCES through 2004; and state summaries.
 - a. Enhanced Longitudinal Public Library Data File (PLDF3). Includes data such as library name, date of state report, state, and "new key" field. Date range: 1987 to 2004. Approximate volume: 117 megabytes. TEMPORARY. Cut off after most recent update. Delete immediately after coff.
 - b. State Summary/State Characteristics Longitudinal Data File (PUSUM). Includes data such as population, number of librarians, income, expenditures, and collection information. Date range: 2992 to 2004. Approximate volume: 300 kilobytes.
 PERMANENT. Cut off after most recent update. Transfer to NARA in ASCII file format immediately after cutoff, in accordance with 36 CFR 1228.270.





- c. State Libraries Longitudinal Data File (StLA). Includes data such as state, year, and 500 observations in each dataset of each state library, and the DC Public Library. **TEMPORARY**. Cut off after most recent update. Delete immediately after coff.
- 3. Documentation:
 - a. System Design and Data base documentation. Includes technical description of how the NCLIS data base was built and instructions for its use. Date: 2004. Approximate volume: 200 kilobytes. **PERMANENT**. Cut off after most recent update and transfer to NARA with master file.
 - b. Notes used to support how the analysis was developed in section 4b of this schedule, including correspondence and peer review from universities, state libraries and professional associations. Date range: 1993-2004. Approximate volume: 175 kilobytes. **PERMANENT**. Cut off after most recent update and transfer to NARA with master file.
- 4. Output. Various reports made from manipulating and analyzing the data from NCES and other libraries. These report were created as part of NCLIS' mission to track trends in United States libraries.
 - a. Paper Reports. Print out of data used for analysis, data validation, peer review, input to published papers and handouts at meetings, etc. **TEMPORARY**. Cut off when superseded or updated. (GRS 20.6)
 - b. One time Trend Analysis Reports. Various reports created using the PLDF 3 data and other data. Date Range: 2002-2004.

1) Analysis of 12 Association of Research Libraries (ARL) data that presents the charts and tables relating to library growth and expenditures on binding. The data includes the behavior of a few variables collected from university libraries that are currently members of ARL, and that reported data from 1908-2003. **PERMANENT.** Cut off when superseded or updated and transfer to NARA immediately after cutoff.

2) Statistical portraits of libraries in the United States and selected trend reports for various 8300 public libraries as well as 12 research libraries. The analysis is built from the first analysis of trends at US public libraries from 1990-2002 using data from the longitudinal file PLDF3 created from the NCES annual compilations of library data. The results of analysis are reported in quartiles made up of libraries grouped by their sizes of population served. **PERMANENT.** Cut off when superseded or updated and transfer to NARA immediately after cutoff.