

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-220-08-2	
To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 7/3/08	
1. FROM (Agency or establishment) U.S. National Commission on Libraries and Information Science		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Madeleine McCain	5. TELEPHONE NUMBER 202-653-4658	DATE 1/12/09	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE June 30, 2008	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i> Madeleine C. McCain		TITLE Acting Director of Operations
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached.		

SA 10/20/08 copy sent to Agency, scanned copy to NWCET-2A

National Commission on Libraries and Information Science (NCLIS)

1. Correspondence, 1978-1988. 2 Feet.

Correspondence between Executive Directors and Chairs of NCLIS regarding meetings, receptions, and other events.

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.

2. Task Force Files, 1980-1984. 4 Feet.

Records documenting special issues studied by temporary task forces. Task Force studies include Blue Ribbon Panel on Information Policy Implications of Archiving Satellite Data, Community Information and Referral Task Force, International Relations Planning Group, Library and Information Services for Cultural Minorities, Public/Private Sectors Task Force, Round Table on Private Sector Support for Library Information Education, and Task Force on the Role of the Special Library in a National Network Program.

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.

3. Related Agencies/Organizations Files. 2.5 Feet.

Records relating to NCLIS interaction with other organizations involved in the field of library and information science. Records include correspondence, reports, pamphlets, and meeting materials.

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.

4. Subject Files. 11 Feet.

Subject files covering topics relating to administration, legislation, conferences, meetings, and projects.

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.

5. UNESCO Files. 4.5 Feet.

Records relating to information programs sponsored by the United Nations Educational, Scientific and Cultural Organization (UNESCO).

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.

6. Outgoing Correspondence Chron File, 1977-1980. 2.5 Feet.

Outgoing correspondence from the Chair and Conference Director relating to invitations and conference planning for the 1979 White House Conference on Libraries and Information Science.

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.

7. Outgoing Correspondence Alphabetical File, 1977-1980. 1.5 Feet.

These records serve as an index to the outgoing correspondence chron file for the 1979 White House Conference on Libraries and Information Science.

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.

8. Advisory Committee Files. 2 Feet.

Biographical information, membership lists, correspondence, meeting minutes and related records documenting the activities of the Advisory Committee for the 1979 White House Conference on Libraries and Information Science.

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.

9. Subject Files. 1 Foot.

Files relating to the Final Report of the 1979 White House Conference on Libraries and Information Science.

TEMPORARY. Dispose of by donation to the University of Michigan, Special Collections Library.