

Request for Records Disposition Authority <small>(See Instructions on reverse)</small>		Leave Blank (NARA Use Only)	
To National Archives and Records Administration (NIR) Washington, DC 20408		Job Number N1-220-11-5	
1 From (Agency or establishment) Commission on Wartime Contracting in Iraq and Afghanistan		Date Received 9/12/11	
2 Major Subdivision		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3 Minor Subdivision			
4 Name of Person with whom to confer Anne McDonough			
5 Telephone (include area code) 203 696 9362		Date 6/2/12 Archivist of the United States [Signature]	
6 Agency Certification I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached <input type="checkbox"/> has been requested			
Signature of Agency Representative [Signature]		Title Director of Operations	
		Date (mm/dd/yyyy) 09/07/2011	
7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
	See attached		



Commission on Wartime Contracting in Iraq and Afghanistan

A Bipartisan Legislative Commission Established to Study Wartime Contracting

1401 Wilson Boulevard, Suite 300
Arlington, VA 22209
Tel 703-696-9362
Fax 703-696-9393
www.wartimecontracting.gov

Background:

The Commission on Wartime Contracting (CWC) is an independent, bipartisan legislative Commission established to study wartime contracting in Iraq and Afghanistan. Created by Section 841 of the National Defense Authorization Act for Fiscal Year 2008, this eight-member Commission was mandated by Congress to study federal agency contracting for the reconstruction, logistical support of coalition forces, and the performance of security functions, in Iraq and Afghanistan.

Section 841 required the Commission to assess a number of factors related to wartime contracting, including the extent reliance on contractors and the extent of waste, fraud, abuse, under those contracts. The Commission had the authority to hold hearings, obtain documents and to refer to the Attorney General any violation or potential violation of law it identifies in carrying out its duties.

The Commission issued a final and two interim reports to Congress, as well as five special reports on specific issues. The final report to Congress, delivered to Congress on August 31, 2011, included findings and specific recommendations for improvements in wartime contracting. The Commission terminates on September 30, 2011.

①

Reports

Includes the final report and two interim reports as issued to Congress, as well as five special reports on specific topics.

Disposition: PERMANENT. Transfer to the National Archives upon termination of the Commission.

②

Commission Correspondence Files

Includes official correspondence released under the signature of the Commission including requests for briefings, hearing invitations, and document requests. Arranged by signator and by Commission team.

Disposition: PERMANENT. Transfer to the National Archives upon termination of the Commission.

③

Commissioners' Files.

Materials, including email, relating to the work and activities of the Commission. Arranged by Commissioner.

Disposition: PERMANENT. Transfer to the National Archives upon termination of Commission.

④

Executive Director/Deputy Executive Director Files

Materials, including email, relating to the work and activities of the Commission.

Disposition: PERMANENT. Transfer to the National Archives upon termination of Commission.

⑤

Staff Files

Materials, including substantive drafts, correspondence, memos, and email, relating to the work and activities of the staff groups [Study Group, Reconstruction, Logistics, Security, Management and Accountability, Communications, Operations, Counsel, and the Forward Teams in Iraq and

Commissioners: Michael J. Thibault | Christopher Shays | Clark Kent Ervin | Grant S. Green
Robert J. Henke | Katherine V. Schinasi | Charles Tiefer | Dov S. Zakheim

Afghanistan]. Includes materials and photographs from trips to theater. Arranged by subject within Commission groups and by individual staffers.

Disposition: PERMANENT Transfer to the National Archives upon termination of Commission.

⑥ **Writing Center Files**

Substantive drafts, sourcing and other collaborative work on the second interim and final reports
Arranged by report

Disposition: PERMANENT. Transfer to the National Archives upon termination of Commission.

⑦ **Hearings Files**

Briefing materials, statements, testimony, correspondence, questions for the record, photos and video, as well as materials from external hearings of interest. Arranged by hearing

Disposition: PERMANENT Transfer to the National Archives upon termination of Commission

⑧ **Research Files**

Comprises a unique compilation of both publicly available and FOUO and proprietary material, arranged by author/agency. Also includes the daily news clips, specifically addressing wartime contracting in Iraq and Afghanistan along with related government developments Arranged both by creator and chronologically.

Disposition: PERMANENT. Transfer to the National Archives upon termination of the Commission

⑨ **Meetings & Briefings**

Comprises memos for the record and documents received, arranged by date, with meeting topics and attendees listed. Contains materials received and produced during Commission travel to Iraq, Afghanistan and elsewhere Also contains Commissioner meeting materials, with agendas, minutes, and briefing materials, including substantive drafts from the interim and final reports, from each official Commissioners meeting. Arranged chronologically, with additional materials by team and by individual staffer

Disposition: PERMANENT. Transfer to the National Archives upon termination of the Commission

⑩ **Public web site**

Comprehensive record comprising the Commission authorizing statute, all Commission reports; news releases; Commissioner and executive staff biographies; a meeting and briefing listing; and public hearings materials (written statements, transcripts, video, photographs)

Disposition. PERMANENT. Transfer to the National Archives upon termination of the Commission

⑪ **Intranet**

The internal web site serves as a guidepost to most of the Commission's records, including organization charts, policies; the Commission's library; staff biographies (not available on the public web site) and a section specifically for Commissioners.

Disposition: PERMANENT. Transfer to the National Archives upon termination of the Commission

Administrative Files

~~Contract and human resources files.~~

Disposition: TEMPORARY. Transfer to Washington Headquarters Services and destroy following
~~General Records Schedule dispositions.~~

SAR
9/19/2011