

FEDERAL ENTITY CEASED OPERATIONS

Schedule Number: N1-220-97-001

Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

Description:

The President's Advisory Committee on Gulf War Veterans' Illnesses was established by Executive Order 12961 of May 26, 1995. The Committee was originally scheduled to submit its final report by December 31, 1996. However, an additional executive order extended the Committee's operation until October 31, 1997, when the Committee's final supplemental report was submitted.

Date Reported: 06/22/2020

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(See Instructions on reverse)

STANDARD FORM 115 (REV. 3-91)
Prescribed by NARA
36 CFR 1228

MAR - 6 1997 *MAV* copy to: Agency, NWRE
NWDD, NL

**Presidential Advisory Committee on Gulf War Veterans' Illnesses
(1995-1997)**

The President established the Presidential Advisory Committee on Gulf War Veterans' Illnesses by Executive Order 12961, May 26, 1995. The purpose of this committee is to review and provide recommendations on the full range of government activities associated with Gulf War veterans' illnesses. The committee reports to the President through the Secretary of Defense, the Secretary of Health and Human Services, and the Secretary of Veterans Affairs. The committee members have expertise relevant to the functions of the committee and are appointed by the President from non-Federal sectors. The Committee will terminate January 31, 1997.

1. Committee Meeting Records

Full Committee and Panel meeting transcriptions, minutes, agenda, Committee roster, Committee biographies, Executive order, Committee charter, and related materials. Arranged chronologically by meeting. Volume on hand is approximately 28 cubic feet (14 file drawers).

a. Hard copy of meeting transcript.

PERMANENT. Transfer to NARA upon termination of Committee.

b. Disk copy of meeting transcript

PERMANENT. Transfer to NARA upon termination of Committee.

c. audiocassette tapes of meeting transcript

TEMPORARY. Destroy when no longer needed or upon termination of Committee whichever is sooner.

d. videotape of meeting (for 1st meeting only)

TEMPORARY. Destroy when no longer needed or upon termination of Committee whichever is sooner.

e. Individual medical files

(Presented at a public meeting; may include doctor's reports.)

PERMANENT. Transfer to NARA upon termination of Committee.

Briefing Books

2.	<p>Agendas, testimony, meeting background materials, and other records of Committee meetings, maintained in chronological order. Volume on hand is approximately 6 cubic feet.</p> <p>PERMANENT. Transfer to NARA upon termination of Committee.</p>		
3.	<p>Reading Room File</p> <p>Duplicate copies of meeting briefing books and submitted meeting testimony for the public (excluding medical records and other private information). Volume on hand approximately 6 cubic feet.</p> <p>TEMPORARY. Destroy when no longer needed or upon termination of Committee whichever is sooner.</p>		
4.	<p>Correspondence</p> <p>Incoming and outgoing correspondence, facsimiles, and print-outs of electronic mail. Arranged by subject. Volume is approximately 26 cubic feet.</p> <p>a. Addressee/Recipient File</p> <p>Incoming and outgoing correspondence filed by addressee or recipient</p> <p>PERMANENT. Transfer to NARA upon termination of Committee.</p> <hr/> <p>b. Mail and Fax Log</p> <p>Manual log used for convenience of incoming and outgoing mail and fax correspondence.</p> <p>TEMPORARY. Destroy when no longer needed or upon termination of Committee whichever is sooner.</p>		
5.	<p>Publications</p> <p>a. Interim Report (final copy) and accompanying White House news release.</p> <p>1. textual</p> <p>2. ascii</p> <p>PERMANENT. Transfer to NARA upon termination of Committee.</p> <p>b. Final Report (final copy) and accompanying White House news release.</p> <p>1. textual</p> <p>2. ascii</p> <p>PERMANENT. Transfer to NARA upon termination of Committee.</p>		

6.

Press Clipping File

News clippings and wire stories arranged chronologically.
Approximately 1 cubic foot.

TEMPORARY. Destroy when no longer needed or upon termination of
Committee whichever is sooner.

NOTE: Records already appraised as disposable under the General Records Schedule, as well as duplicate, unidentifiable, unrelated and non-archival material, may be destroyed during archival processing period.