FEDERAL ENTITY CEASED OPERATIONS

Schedule Number: N1-220-97-008

Federal entities may cease operations when they are established as a temporary entity, are abolished, or functions are transferred to state or local government or private control.

Description:

The Commission of Protecting and Reducing Government Secrecy was established by Public Law 103-236 (108 Stat. 525). It was to create a comprehensive proposal of reform to reduce the volume of information classified and thereby strengthen the protection of legitimately classified information and to examine and make recommendations concerning current procedures relating to the granting of security clearances. The final report was issued on March 3, 1997, which ended the Commission.

Date Reported: 06/22/2020

FEDERAL ENTITY CEASED OPERATIONS

REQUEST FOR RECORDS DISPOSITION AUTHORITY	LEAVE BLANK (NARA use only)
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	JOB NUMBER N1-220-97-8
1. FROM (Agency or establishment) Commission on Protecting and Reducing Government Secrecy	DATE RECEIVED 3-31-97
2. MAJOR SUBDIVISION	NOTIFICATION TO AGENCY In accordance with the provision of 44 U.S.C. U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.
3. MINOR SUBDIVISION	
4. NAME OF PERSON WITH WHOM TO CONFER Sheryl Walter 5. TELEPHONE (202) 776-8782	DATE 7-1-97 ARCHIVIST OF THE UNITED STATES John W. Carlin

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[x] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
3-25-97	Sheryl Walter	General Counsel

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Commission on Reducing and Protecting Government Secrecy The Commission on Protecting and Reducing Government Secrecy was created by P.L. 103-236 on April 30, 1994, to review and make recommendations regar ing the classification of information and procedures relating to the granting of security clearances. The Commission will terminate on March 28, 1997.		
1.	**Classified Subject File** Notes from classified agency briefings and copies of classified documents and publications furnished by other agencies. Arranged alphabetically by subject. Volume: 3 cubic feet. **Temporary**. Destroy upon termination of the Commission		
2.	**Subject File** Correspondence, memoranda, lists, notes, forms, memoranda from meetings and agency briefings, briefing books, reports, transcripts and other related records. Arranged alphabetically by subject. Volume: 4.5 cubic feet. **Permanent**. Transfer to the National Archives and Records Administration upon termination of Commission.		
3.	**Bibliography** List of publications and other secondary sources utilized by the Commission's staff. Volume: 1 inch (76 pages). **Permanent**. Transfer to the National Archives and Records Administration upon termination of the Commission.		
4.	**Chronological File** Outgoing and incoming official correspondence. Arranged chronologically. Volume: 1 cubic foot. **Permanent**. Transfer to the National Archives and Records Administration upon termination of Commission.		

JUL 10 1997 MM copy to: NWDD, NL NWDN

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION	JOB NUMBER N1-220-97-8	PAGE 2 OF 3

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
5.	**Final Report.** Final Report and interim drafts. Arranged chronologically. Volume: 0.5 cubic feet. **Permanent.** Transfer to the National Archives and Records Administration upon termination of the Commission.		
6.	**Staff Director's Files.** 6a. Correspondence, memoranda, team reports, briefing books, transcripts, correspondence with Commission members, speeches, staff memoranda, industry files, cost issues and related records documenting the work of the Commission. Arranged by type of record, thereunder alphabetically by subject. Volume: c. 3 cubic feet. **Permanent.** Transfer to the National Archives and Records Administration upon termination of the Commission. 6b. All other records including rough drafts, background materials, etc. **Temporary.** Destroy upon termination of the Commission.		
7.	**Declassification Team Leader Files** 7a. **Meetings and Interview File.** Hand-written notes and duplicate memoranda from meetings and briefings. Arranged by name of individual. Volume: 1 cubic foot. **Temporary.** Destroy upon termination of the Commission. 7b. **Alphabetical Subject File.** Background materials furnished by agencies and other secondary source material on declassification topics. Arranged alphabetically by subject. Volume: 3 cubic feet. **Temporary.** Destroy upon termination of the Commission. 7c. **Agency Subject File.** Briefing materials furnished by agencies and duplicates of memoranda prepared by staff regarding that agency. Arranged alphabetically by name of agency. Volume: 2 cubic feet. **Temporary.** Destroy upon termination of the Commission. 7d. **Recurring Issues File.** Notes and background material maintained by team leader on topics requested by the Chairman. Arranged alphabetically by subject. Volume: 1.5 cubic feet. **Temporary.** Destroy upon termination of the Commission. 7e. **Correspondence File.** Correspondence with and memoranda to the twelve commissioners and others. Arranged in two series: alphabetically by name of correspondent and chronologicaly by date of commission meeting. Volume: 1 cubic foot. **Permanent.** Transfer to the National Archives and Records Administration upon termination of the Commission. 7f. All other records including rough drafts, background materials, etc. **Temporary.** Destroy upon termination of the Commission.		

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	8. **Classification Team Leader Files** 8a. **Subject File.** Memoranda, notes, and photocopied publications focusing on agencies and their classification procedures. Arranged alphabetically by name of subject. Volume: 2 cubic feet. **Temporary.** Destroy upon termination of the Commission. 8b. **Chronological File.** Correspondence and memoranda documenting the team's work and the team leader's liason work with the Commissioner's Vice-Chairman. Arranged chronologically. Volume: 0.5 cubic feet. **Permanent.** Transfer to the National Archives and Records Administration upon termination of the Commission. 8c. **Working File.** Working papers, memoranda, and summaries, in a three-ring binder, of the team's findings. Volume: 0.2 cubic feet. **Permanent.** Transfer to the National Archives and Records Administration upon termination of the Commission. 8d. **Survey File.** Federal agency responses to a questionnaire collected by a classification team staff member. Arranged alphabetically by name of agency. Volume: 2 cubic feet. **Permanent.** Transfer to the National Archives and Records Administration upon termination of the Commission. 8e. All other records including rough drafts, background materials, etc. **Temporary.** Destroy upon termination of the Commission.		
9.	**Information Technology Team Leader Files** 9a. **Subject File.** Memoranda related to team findings and research. Not arranged. Volume: c. 0.2 cubic foot. **Permanent.** Transfer to the National Archives and Records Administration upon termination of the Commission. 9b. All other records including rough drafts, background materials, etc. Volume: c. 2 cubic feet. **Temporary.** Destroy upon termination of the Commission.		
10.	**Personnel Security Team Leader Files** Staff summaries, rough drafts, photocopied background materials, agency reports, rough drafts, background materials, and related records. Volume: c. 3 cubic feet. **Temporary.** Destroy upon termination of the Commission.		
11.	**Public Access Round Table Meeting Audiotapes** 2 audio cassette tapes of round table meetings. **Permanent.** Transfer to the National Archives and Records Administration upon termination of the Commission.		