REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment) Department of Transportation	
2. MAJOR SUBDIVISION Office of the Secretary	
3. MINOR SUBDIVISION White House Commission on Aviation Safety & Security	

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Richard Pemberton	202-366-4243

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required;   ☐ is attached; or   ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
3-5-97	*David N. Parker*	OST RECORDS MANAGEMENT OFFICER

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	White House Commission on Aviation Safety and Security Records		
	The White House Commission on Aviation Safety and Security was established by Executive Order 13015 on August 22, 1996, in the wake of concern over the crash of Transworld Airlines Flight 800. The Commission's charter directed it to conduct a comprehensive study of the current state of, and measures to improve, civil aviation safety and security (including air traffic control) with respect to both domestic and international aviation. The attached lists document the six month duration of the Commission.		

MAY 22 1997 *Mav*
NL

copy to : NW DD, agency
NR

Item 1
Subject Files. This series consists of four clusters. The first cluster is subject files arranged alphabetically by subject. There is an alphabetical folder list of this cluster. The second cluster contains unarrranged notebooks (binders) containing: biographies of commissioners, testimonies, newspaper clippings, briefing materials and travel voucher and related documentation. The third cluster is original correspondence arranged chronologically. Copies of the Commission's initial and final reports are also included. Volume 5 feet.

Disposition: **PERMANENT.** Transfer to the National Archives immediately upon the approval of this schedule.

Item 2
Commission Staff Files. This series consists of three clusters. The first cluster is material collected by Richard Pemberton, the DOT Administrative Officer responsible for the administration of the Commission. The second cluster is materials related to aviation, safety, and air traffic safety (ATC) areas including background materials related to the security subject area. The three clusters include background materials on the three subjects and contain, correspondence, publications, government regulations and studies, reference reports and materials related to domestic and international airport visits. 14 cubic feet.

Disposition: **PERMANENT.** Transfer to the National Archives immediately upon the approval of this schedule.

Item 3
Public Hearing Files. This series consists of binders of transcript of verbatim transcripts of public hearings arranged chronologically. Volume 1.5 cubic feet.

Disposition: **PERMANENT.** Transfer to National Archives immediately upon the approval of this schedule.

NOTE: Records already appraised as disposable under the *General Records Schedules*, as well as duplicative, unidentifiable, unrelated and non-archival material, may be destroyed during archival processing.