# **INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE**

# **Schedule Number: N1-255-96-003**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

## Description:

Item 24A1 was superseded by N1-255-09-001 item 7/24A1.

Item 24A2 was superseded by N1-255-09-001 item 7/24A2.

Item 24A3 was superseded by DAA-GRS-2017-0003-0002 (GRS 5.2, item 020).

Item 24B1 was superseded by N1-255-09-001 item 7/24B1.

Item 24B2 was superseded by N1-255-09-001 item 7/24B2.

Item 24B3 was superseded by DAA-GRS-2017-0003-0002 (GRS 5.2, item 020).

Item 24C was superseded by N1-255-09-001 item 7/24C.

Date Reported: 12/29/2022 N1-255-96-003

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

· · ·				
REQUEST FOR RECORDS DISPOSITION AUTHORITY			AVE BLANK (NARA use only)	
(See Instructions on reverse)		⅃Ĺ	JOB NÜMBER N1-255-96-3	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		] DA	DATE RECEIVED 8 - 20 - 96	
FROM (Agency or establishment)		$\Pi$	NOTIFICATION TO AGENCY	
National Aeronautics and Space Administration (NASA)		$\Pi$	In accordance with the receiping of 44	
2. MAJOR SUBDIVISION NASA Headquarters		Ш	In accordance with the provisions of 44 U.S.C. 3303a the disposition request,	
3. MINOR SUBDIVISION		-11	including amendments, is a for items that may be marke not approved" or "withdraw	pproved except ed "disposition
Office of Financial Mgmt. and Office of Legal Council			not approved" or "withdraw	vn" in column 10.
4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DA.	TE ARCHIVIST OF THE	UNITED STATES
Carol L. Tedore (BR) Financial Mgmt 202-358-0104 Paul M. Willis, HQ Records Manager (CO) 202-358-0621		11/-	1-19-00 KthiW. Cail	
	202-336-0021	<u>ان ا</u>	1700 / 5/110000	10000
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  is not required; is attached; or has been requested.				
DATE SIGNATURE OF AGENCY REPRESENTATIVE INTSA Headquarters, Code AO				
Washington, DC 20546-0001				
05/02/96 Adria A. Lipka, NASA Records Of	ficer 202-358	3-1372	2	
	7. ITEM NO.  8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION			
ITEM 8. DESCRIPTION OF ITEM AND PRO	OPOSED DISPOSITION		9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
ITEM 8. DESCRIPTION OF ITEM AND PRO			SUPERSEDED	TAKEN (NARA
NO. 8. DESCRIPTION OF ITEM AND PRO	06s)		SUPERSEDED	TAKEN (NARA
1. RESOURCES AUTHORITY WARRANTS (50)	06s)  tion.  NASA's Records Retention		SUPERSEDED	TAKEN (NARA
1. RESOURCES AUTHORITY WARRANTS (50) See Attached Sheets for format and informat When approved this item will be inserted into Schedules (NRRS) under Schedul 7, Item 24.	06s)  tion.  NASA's Records Retention		SUPERSEDED JOB CITATION	TAKEN (NARA USE ONLY)
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#### **ITEM**

#### **DESCRIPTION OF RECORD SERIES**

## MINIMUM RETENTION

## 24 [7830]

### **RESOURCES AUTHORITY WARRANTS (506s)**

Agency authorizations to utilize a stated amount of resources available to program and administrative offices (funds and/or personnel complement) for the execution of approved NASA Projects and activities (includes 506s original and sub-authorities).

#### A. HEADQUARTERS (OPR)

1. FISCAL YEAR ACCOUNTS (Recordkeeping Copy)

CLOSE THE ACCOUNT AT THE END OF THE FIFTH FISCAL YEAR AFTER THE PERIOD OF AVAILABILITY FOR OBLIGATION ENDS. RECORDS MAY BE RETIRED TO AN FRC OR APPROVED STORAGE FACILITY ONE YEAR AFTER ACCOUNT CLOSES. DESTROY 5 YEARS AFTER FISCAL YEAR IN WHICH ACCOUNT(S) IS CLOSED.

NO YEAR ACCOUNTS (Recordkeeping Copy)
 Note: Close Account if (1) the head of the agency or the President determines that the purposes for which the appropriation was made have been carried out; and (2) no disbursement has been made against the appropriation for two consecutive fiscal years.

RECORDS MAY BE RETIRED TO AN FRC OR APPROVED STORAGE FACILITY ONE YEAR AFTER FISCAL YEAR IN WHICH ACCOUNT(S) IS CLOSED. DESTROY RECORDS 5 YEARS AFTER FISCAL YEAR IN WHICH ACCOUNT(S) IS CLOSED.

Electronic copies created on electronic mail and word processing systems. DELETE AFTER RECORDKEEPING COPY HAS BEEN PRODUCED.

- B. FIELD INSTALLATIONS (OPR)
  - 1. FISCAL YEAR ACCOUNTS (Recordkeeping Copy)

CLOSE THE ACCOUNT AT THE END OF THE FIFTH FISCAL YEAR AFTER THE PERIOD OF AVAILABILITY FOR OBLIGATION ENDS. RECORDS MAY BE RETIRED TO AN FRC OR APPROVED STORAGE FACILITY ONE YEAR AFTER ACCOUNT CLOSES. DESTROY 3 YEARS AFTER FISCAL YEAR IN WHICH ACCOUNT(S) IS CLOSED.

NO YEAR ACCOUNTS (Recordkeeping Copy)
 Note: Close Account if (1) the head of the agency or the President determines that the purposes for which the appropriation was made have been carried out; and (2) no disbursement has been made against the appropriation for two consecutive fiscal years

RECORDS MAY BE RETIRED TO AN FRC OR APPROVED STORAGE FACILITY ONE YEAR AFTER FISCAL YEAR IN WHICH ACCOUNT(S) IS CLOSED. DESTROY RECORDS 3 YEARS AFTER FISCAL YEAR IN WHICH ACCOUNT(S) IS CLOSED.  Electronic copies created on electronic mail and wordprocessing systems.

C. ALL OTHER OFFICES/COPIES

DELETE AFTER RECORDKEEPING COPY HAS BEEN PRODUCED.

DESTROY WHEN NO LONGER NEEDED FOR REFERENCE OR WHEN 1 YEAR OLD, WHICHEVER IS LATER. NOT AUTHORIZED FOR TRANSFER TO AN FRC.

# **DESCRIPTION OF RECORD SERIES**

## MINIMUM RETENTION

LEGAL OPINION/ADVICE FILES

Documents reflecting legal opions/advice, or legal research memos, incident to the interpretation of statutes (ethics), regulations, and other legal matters concerning NASA. This record series can, or may, include legal opinions or client advice.

A. PAPER DOCUMENTS

B. <u>ELECTRONIC MEDIA</u> - Headquarters Only, Office of General Counsel

RETIRE TO FRC WHEN NO LONGER NEEDED FOR REFERENCE. DESTROY WHEN 50 YEARS OLD.

<DA: N1-255-97-XX>

MAINTAIN ELECTRONIC MEDIA DATABASE
UNTIL NO LONGER NEEDED FOR
REFERENCE... DESTROY PAPER COPIES OF
ELECTRONIC VERSION IMMEDIATELY.
DA: N1-255-97-XX

Withdrawn leg agency

3/6/97

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