

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)
National Aeronautics and Space Administration

2 MAJOR SUBDIVISION
Headquarters and Field Installations

3 MINOR SUBDIVISION
Graphic arts

4 NAME OF PERSON WITH WHOM TO CONFER **T.L. Lindsey** 5 TEL EXT
Hd, Hq. Graphics, Printing, & Pres. Br. **755-2073**

6 CERTIFICATE OF AGENCY REPRESENTATIVE

LEAVE BLANK	
DATE RECEIVED 1-7-83	JOB NO NCL-255-83-1
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with drawn" in column 10	
WITHDRAWN	
(Date)	Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

12/28/82 *Carl F. Steinmetz*
Date (Signature of Agency Representative) **Chief, Records Management Branch** (Title)

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	<p>Amendment to proposed NASA Records Schedule 21, Audiovisual Records, transmitted to NARS 11/19/81.</p> <p><u>Section II, Graphic Arts - Add:</u> <u>Item 7.</u> <u>Description of Records</u> Original artwork which is subject to revision and re-use, such as that prepared for the purpose of assisting NASA officials in presentations, for Congressional Hearings, or program reviews, etc. and generally reproduced in publications (samples enclosed from NASA Authorization for FY 83 Hearings before the Subcommittee on Science, Technology, and Space). <u>Authorized Disposition</u> Transfer to Federal Records Center when no longer of current use; destroy 7 years from "Break" <i>when old 1/26/83</i></p> <p>This was previously Item 1 of NASA Records Control Schedule No. 9, Photographic and Graphics Services Records, approved 2-19-68 - NARS Job No. NN 168-80. Congressional Authorization, House Report No. 1135, 90th Congress, 2nd Session, February 29, 1968, Notification to Agency 3-6-68 by Meyer Fishbein, NARS Records Appraisal Division.</p>	WITHDRAWN	