

Request for Records Disposition Authority

Records Schedule Number DAA-0263-2016-0004

Schedule Status Approved

Agency or Establishment Central Intelligence Agency

Record Group / Scheduling Group Records of the Central Intelligence Agency

Records Schedule applies to Major Subdivision

Major Subdivision Directorate of Digital Innovation

Schedule Subject Open Source Video Collections

Internal agency concurrences will be provided No

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
2	0	2	0

GAO Approval

0002

Outline of Records Schedule Items for DAA-0263-2016-0004

Sequence Number	
1	Open Source Videos with Minimal Intelligence Value Disposition Authority Number: DAA-0263-2016-0004-0001
2	Open Source Videos with No Intelligence Value Disposition Authority Number: DAA-0263-2016-0004-0002

Records Schedule Items

Sequence Number	
1	<p>Open Source Videos with Minimal Intelligence Value</p> <p>Disposition Authority Number DAA-0263-2016-0004-0001</p> <p>Open Source videos in any format (analog or digital) acquired or collected and determined to have minimal intelligence value, because they do not have significant value due to world events or provide a unique insight into a country that would be difficult to capture elsewhere, but could be beneficial for trends analysis or used to help solve a Key Intelligence Question in the future.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? No</p> <p>Explanation of limitation Applies to electronic (analog and digital) formats only.</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>GRS or Superseded Authority Citation NC1-263-77- 002/46B(2)/ 46C(1)</p> <p>Disposition Instruction</p> <p>Retention Period Destroy no sooner than 3 years but no later than 10 years after ingestion.</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>Open Source Videos with No Intelligence Value</p> <p>Disposition Authority Number DAA-0263-2016-0004-0002</p> <p>Open Source videos in any format (analog or digital) acquired or collected and determined to have no intelligence value, because they do not have significant value due to world events, do not provide a unique insight into a country that would be difficult to capture elsewhere, are not beneficial for trends analysis, or are not used to help solve a Key Intelligence Question in the future.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p>

Is this item media neutral?	No
Explanation of limitation	Applies to electronic (analog and digital) formats only.
Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	Yes
Do any of the records covered by this item exist as structured electronic data?	Yes
Disposition Instruction	
Retention Period	Destroy 3 year(s) after ingestion or when no longer needed occurs, whichever is sooner
Additional Information	
GAO Approval	Required and Received

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/05/2016	Certify	CIA One	Records Management	Records Management - Records Management
12/13/2016	Return for Revision	Meredith Scheiber	Appraisal Archivist	National Archives and Records Administration - Records Management Services
01/04/2017	Submit For Certification	CIA Four	Records Management	Records Management - Records Management
02/01/2017	Certify	CIA One	Records Management	Records Management - Records Management
03/16/2017	Submit for Concurrence	Lisa Clavelli	Supervisor, ACNR Appraisal Team 2	National Archives and Records Administration - Records Management Services
03/21/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/21/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/24/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 U.S.C. 403(g), Section 6 of the CIA Act of 1949 which protects from disclosure the “organization, functions, names, official titles” of the CIA and/or Exemption 6, personal privacy. You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

<http://www.archives.gov/foia/>