

Request for Records Disposition Authority

Records Schedule Number **DAA-0263-2022-0003**

Schedule Status **Approved**

Agency or Establishment **Central Intelligence Agency**

Record Group / Scheduling Group **Records of the Central Intelligence Agency**

Records Schedule applies to **Agency-wide**

Schedule Subject **Audit Logs of all Systems on Classified and Unclassified Networks**

Internal agency concurrences will
be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0263-2022-0003

Sequence Number	
1	Audit Logs of All Systems on the Classified and Unclassified Networks Disposition Authority Number: DAA-0263-2022-0003-0001

Records Schedule Items

Sequence Number	
1	<p>Audit Logs of All Systems on the Classified and Unclassified Networks</p> <p>Disposition Authority Number DAA-0263-2022-0003-0001</p> <p>These are records of auditable events on Agency systems, most of which are for the routine administration of the networks and the systems that reside on these networks.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>GRS or Superseded Authority Citation DAA-GRS-2013-0006-0004</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cutoff audit logs annually.</p> <p>Retention Period Destroy 6 year(s) after cutoff</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
05/09/2022	Certify	CIA Two	Records Management	Records Management - Records Management
09/12/2022	Submit for Concurrence	Sean Curry	Senior Appraisal Archivist	National Archives and Records Administration - Agency Services
09/14/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/14/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
09/14/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office