

REQUEST FOR RECORDS DISPOSITION AUTHORITY		NT-263-99-2	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 5-21-99	
1 FROM (Agency or establishment) Central Intelligence Agency Washington, D.C. 20505		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER [Redacted]	5. TELEPHONE [Redacted]	DATE 10-22-99	ARCHIVIST OF THE UNITED STATES <i>John W. Carl</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 27 Nov 99	SIGNATURE OF AGENCY REPRESENTATIVE <i>[Signature]</i>	TITLE Director of Information Management	
7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1.	Financial Disclosure Form (FDF) (See attached)		

115-109

PREVIOUS EDITION NOT USABLE

STANDARD FORM SF 115 (REV 3-91)
Prescribed by NARA 36 CFR 1228

Copy to: agency 11/3/99 dco

1. The FDF contains financial information collected on Form 444V as required by Executive Order 12968 and the Counterintelligence and Security Enhancements Act of 1994. The FDF contains a list of all financial assets (including cars, boats, homes, bank accounts, etc.) which relevant persons either own, share an ownership interest in, or where they exercise some form of control. Form 444V is created and collected in paper and electronic format. The FDF is maintained electronically and the information from the paper copy is transferred to electronic format. Once the data is verified for accuracy, the paper copy is destroyed.

a Inputs

Destroy after verification for accuracy.

b. FDF File

Destroy 3 years after date of last action in the security file.

Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 U.S.C. 403(g), Section 6 of the CIA Act of 1949 which protects from disclosure the “organization, functions, names, official titles” of the CIA and/or Exemption 6, personal privacy. You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

<http://www.archives.gov/foia/>