

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NC 1-269-77-2
DATE RECEIVED	29 MAR 1977
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
3-30-77 Date	<i>James B. Rhoads</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)  
General Services Administration

2. MAJOR SUBDIVISION  
Office of the Administrator

3. MINOR SUBDIVISION  
Director of Investigations

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL. EXT.

Raymond Hershberger

566-0673

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A Request for immediate disposal.**

**B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE 3-24-77	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Michael G. Barbour</i> Michael G. Barbour	E. TITLE Chief, Records Management Branch (BRAR)
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Request a waiver be granted for early disposal of an investigation case file maintained under the HB, GSA Records Maintenance and Disposition System (OAD P 1820.2).</p> <p>The Investigation Program Files disposal schedules chapter 23 (OAD P 1820.2) was approved by NARS under Job No. NN 168-83 on March 19, 1968. The approved disposition standard is "Hold for 15 years and destroy."</p> <p>The Acting Administrator of GSA has requested that the investigative file on Ms. Josefina Pagan, file number 32-6-178-AOC, be destroyed immediately as recommended by the Grievance Examiner.</p> <p>Enclosed for your information are two letters: (a) letter from Mr. Peter Mollica the Assistant to the Acting Administrator, and (b) letter from the Director of Investigations requesting disposal authority.</p>	1820.2 23A1	1 item

*Sent to agency 3/31/77*