

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

N1-270-88-1

PAGE

OF

7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>Decimal Subject Files, 1943-49.</u> Copies of routine and contractual records relating to the sale of real property. Includes contracts, advertising forms, mailing lists, and correspondence relating to the selection of advertising methods.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51A0003, Boxes 1-6.</p>		
2.	<p><u>Real Property Appraisal Files, 1944-49.</u> Appraisal reports of surplus real property and related papers, arranged by planor number. (The appraisal reports and substantive related papers are included in the Real Property Disposal Case Files that are already authorized for permanent retention.)</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51A0082, Boxes 1-13.</p>		
3.	<p><u>General Subject Files, Aviation Division, 1945-46.</u> Files of the Surplus Property Board, War Assets Corporation, and WAA identified as the "General Subject Files of the Aviation Division" relating to the disposal of aircraft and various aircraft parts. Included are applications for aircraft parts, general correspondence, correspondence with "Smeltors", statistical summaries, and newsclippings.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51B0005, Boxes 1-5.</p>		
4.	<p><u>Anti-Trust Files, 1945-46.</u> Records created by the Office of General Counsel of the Reconstruction Finance Corporation, War Assets Corporation, and the WAA consisting of routine approval forms for the sale of large amounts of equipment, furniture, aircraft, machinery, and a wide variety of other material to corporations such as General Motors, General Electric, and the Ford Motor Company. Also included are copies of lists of items for sale, memoranda confirming the Justice Departments' approval of the transaction, letters to various corporations informing them of the approval or denial of the sale, lease agreements, and condition reports.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51D0005, Boxes 20-24.</p>		

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5.	<p><u>Contraction Files, 1947-49.</u> Records created by the Washington Central Office of the WAA relating to the closing of various WAA regional sales facilities consisting of lists of personnel, property inventories, personnel transfer documents and other records relating to the logistical operations involved in the closing and consolidation of sales centers.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51E0005, Boxes 25-39.</p>		
6.	<p><u>Closed Litigation Files, 1946-50.</u> Records of the Office of General Counsel consisting of case files of correspondence between WAA and the Justice Department and/or individuals concerning pending litigation.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51F0005, Boxes 40-65.</p>		
7.	<p><u>RFC SWAD (Surplus War Aircraft Division) Files, 1944-45.</u> Records created by the Surplus War Aircraft Division (SWAD) of the Reconstruction Finance Corporation (RFC) and the WAA Aircraft Disposal Division in 1946. The records contain general correspondence with regional SWAD disposal centers relating to routine matters including the shipment and availability of aircraft and the solicitation of bids for the disposal of aircraft.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51G0005, Boxes 66-68.</p>		
8.	<p><u>RFC, SWAD Chron Files, 1944-46.</u> Records created by the SWAD division of the RFC and the WAA Aircraft and Electronics Disposal Division consisting of memoranda and correspondence with a variety of government agencies and private companies concerning the storage and transfer of aircraft, shipping inspections, inventories, the solicitation of bids, and other routine administrative records.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51H0005, Boxes 80-105.</p>		

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9.	<p>Facility Branch Files, 1945-49. Correspondence files relating to the shipment and storage of property and the rental of warehouses for regional sales centers. Also includes copies of lease agreements, inventories, and personnel lists.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51I0005, Boxes 106-124.</p>		
10.	<p><u>SPB and SPA Regulations, 1944-46.</u> Drafts of rules and regulations of the Surplus Property Board (SPB) and the Surplus Property Administration which were published in the <u>Federal Register</u>. Included are correspondence and memoranda to various federal agencies, background notes, and copies of the final <u>Federal Register</u> rules.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. Nos. 270-51L0005 Boxes 158-163 and 270-59E0060 Boxes 92-97.</p>		
11.	<p><u>Predecessor and Other Agency Files, 1944-46.</u> Records of several agencies including the Surplus Property Board, Reconstruction Finance Corporation, Surplus Property Board, Treasury Department Procurement Division, Department of Commerce Office Surplus Property and the WAA. They include a wide variety of copies and originals of records apparently collected for reference use. Included are press releases, flyers, organizational charts, drafts of rules and regulations, requisition forms, correspondence, memoranda, sales notices, contracts, guide books, copies of minutes of the Surplus Property Board proceedings (incomplete), and miscellaneous material.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51M0005, Boxes 164-183.</p>		
12.	<p><u>Administrative Decimal Files, 1946-49.</u> Files created by the WAA Central Office consisting of correspondence and memoranda relating to the routine administration of the WAA and concern such subjects as advertising sources, sales of projectors, transfer and shipment of products, refurbishment of equipment, monthly sales reports, training programs of sales personnel, and the availability of products.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51R0005, Boxes 279-379.</p>		

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13.	<p><u>Aircraft and Electronics Division Decimal File, 1946-49.</u> Washington Office correspondence file of the Aircraft and Electronics Division concerning the routine administration of this Office and relate to such subjects as auctions of electronic parts, parachutes, propellers and precious metals; the disposal of aircraft; the transfer and availability of surplus aircraft and electronics; and general logistical arrangements. Also includes shipping invoices, transfer papers, daily absentee reports, press releases, and advertising material.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51S0005, Boxes 380-402.</p>		
14.	<p><u>Real Property Index Files, 1946-49.</u> Index cards created as a tracking system for surplus real property. Information on the cards include, the name of the facility, reporting agency, location, case number, date assigned, government cost, a brief description of the property, and list of improvements.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-51U0005, box 405-412.</p>		
15.	<p><u>Regional Facility Files, 1946-49.</u> Copies of regional records concerning the utilization of space within warehouses.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-52A0075, Boxes 9-19.</p>		
16.	<p><u>Office of Real Property Disposal Subject Files, 1946.</u> Correspondence regarding advertising, cannabalization, carbon plants, demolitions, and other subjects relating to real property disposal.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-52B0075, Boxes 20-27.</p>		
17.	<p><u>Inspections and Surveys Files, 1946-50.</u> Regional correspondence and reports relating to inspections and surveys of property management activities, and reports of fire loss and wind damage.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-59F0060, Box 98.</p>		

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18.	<p><u>General Counsel's Files, 1946-50.</u> Copies of the stenographer's minutes of the <u>United States v. the Aluminum Company of America</u> and the subject files of WAA General Counsel, John Joss. Subjects cover a broad range of administrative and legal topics, such as advertising, aircraft and airport disposals, magnesium, Big Inch and Little Inch pipe lines, and legal interpretations.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. Nos. 270-59H0060, Box 108, and 270-59I0060, Boxes 109-114.</p>		
19.	<p><u>Aircraft and Electronics Files, 1945-49.</u> Office files of Mr. Tuttle concerning transfer, sales, policy, claims, and industry. Also included is one binder relating to the sale of water color and oil paintings formerly purchased by the Department of State for exhibit overseas.</p> <p>DESTROY IMMEDIATELY. WNRC Acc. No. 270-62D0982, Boxes 9-12.</p>		