

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

NI-270-90-1

DATE RECEIVED

4/30/90

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

General Services Administration

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION

Administrative Services Division

3. MINOR SUBDIVISION

Information Management Branch

4. NAME OF PERSON WITH WHOM TO CONFER

Ann L. Gray
Ann L. Gray

5. TELEPHONE EXT.

FTS 841-3246
404-331-3246

DATE

4/4/91

ARCHIVIST OF THE UNITED STATES

[Signature]

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE <i>3/29/90</i>	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Ann L. Gray</i> Ann L. Gray	D. TITLE GSA Regional Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>Unscheduled records of the defunct War Assets Administration (WAA) stored in the East Point Federal Records Center under Record Group 270. The records described under Item No. 1 (1 cu. ft.) identify the permanent records of the WAA. Records described under the remaining items (36 cu. ft.) identify temporary records of the agency.</p> <p>1. Correspondence of the WAA Regional Director. Included are minutes of the meetings, conferences, reports, intra-regional orders, charts and maps (1947-1948).</p> <p>PERMANENT: TRANSFER TO NARA ON APPROVAL OF THIS SCHEDULE. East Point Accession No. 270-51-0001 (Box 767, <i>Box 768 [part]</i>)</p> <p>2. WAA management reading file (1948-1949)</p> <p>DESTROY ON APPROVAL OF THIS SCHEDULE. East Point Accession No. 270-51-0001 (Box 768)</p> <p>3. Administrative travel records, including WAA Form 801, Request for and Authorization of Official Travel; and SF 1012A, Voucher for Per diem and/or Reimbursement of Expense Incident to Official Travel. These records pertain to travelers Talbert thru Young (FY 1949) and Allen thru Wurst (FY 1960).</p> <p>DESTROY ON APPROVAL OF THIS SCHEDULE. East Point Accession No. 270-51-0001 (Box 801)</p> <p><i>Copies sent to agency, NNA, NN-W, NNT, NCF 6/21/90</i></p>		<p><i>GRS 9/3</i></p>

4. WAA abstracts of unliquidated obligations (FY 1947-1949)

DESTROY ON APPROVAL OF THIS SCHEDULE.
East Point Accession No. 270-51-0001 (Box 803)

5. WAA register of miscellaneous obligations, abstracts of unliquidated obligations, working papers, purchase orders, receiving reports, copies of requisitions, and accounting branch correspondence (FY 1947-1048).

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East Point Accession No. 270-51-001 (Box 804)

- ~~6. WAA accounts payable records, including WAA Form 609, Accounts Payable Record Cards (FY 1948).~~

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~~DESTROY ON APPROVAL OF THIS SCHEDULE.
East Point Accession No. 270-51-001 (Box 829)~~

7. Records created by various WAA disposal centers in the Southeast from 1941-1944. Included are ledgers reflecting the sale and lease of real and property of the WAA and general subject and administrative files of the disposal centers.

DESTROY ON APPROVAL OF THIS SCHEDULE ^(part)
East Point Accession Nos. 499-00-0000, 499-00-0001, and 49⁹-00-0002 ^(PART)