

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <u>NI-288-96-1</u>	
1 FROM (Agency or establishment) National Endowment for the Arts		DATE RECEIVED <u>3-12-96</u>	
2. MAJOR SUBDIVISION Public Affairs		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION			
4 NAME OF PERSON WITH WHOM TO CONFER  Murray R. Welsh	5. TELEPHONE  202-682-5401	DATE <u>3-27-96</u>	ARCHIVIST OF THE UNITED STATES <u>John W. Paul</u>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE  3/12/96	SIGNATURE OF AGENCY REPRESENTATIVE <u>Murray R. Welsh</u>		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
1	Endowment Publications  Record copy of each Endowment publication including the Annual Report, Guide to Programs, Artifacts, and individual program guidelines.  <u>Permanent. Transfer to the National Archives in 3</u> <del>1 year after publication.</del> <u>year blocks when most recent publication in block is one year old.</u>  <u>annual volume: 3 to 6 inches or publications</u>	NC1-288-82-1 item 38	

APR - 2 1996 Copy to: Agency, NIA  
NNT