

System Name: Technology Marketing and Access Network (TECH-Net)

Program: Office of Technology, Office of Government Contracting and Business Development

Legal Authority: Small Business Act 15 U S C 638, P L 106-554

Applicability: Agencywide

Restrictions: This system contains information restricted under the Privacy Act. This system contains confidential commercial or financial information the disclosure of which might be restricted under the Freedom of Information Act (FOIA)

Purpose: This system resides in the Office of Government Contracting, Office of Planning, Policy, and Liaison, Office of Technology (GC & BD, PPL, TEC). The purpose of the TECH-Net system is to collect, maintain, and make available on the Internet, demographic and contract information on firms that have received awards under Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) Programs. The system is intended to assist firms in accessing capital and further research and development opportunities. It is used by small high technology firms in marketing themselves, and by the acquisition community and prime contractors in identifying potential small business sources. It is also used by the venture capital community in identifying investment opportunities, and by researchers in assessing trends in the small high technology business sector. This Web-based application enables small businesses to register information about their firms and their capabilities, and large businesses, venture capitalists and government agencies to search the database for a small business that can meet their contracting needs.

Item No.	Description of Records	Disposition
1	Input Data is substantially captured over the Internet from federal agencies. The few hard copy source documents include general correspondence and miscellaneous firm-specific material.	Temporary. Cut off at end of calendar year. Destroy one year after cutoff.
2	Master File. The master file is a Sybase database. TECH-Net registration records the business name, address, NAICS codes, business type, ownership, gender, and other supporting profile information. It also captures contract information for awards made under SBIR and STTR Programs.	Permanent. Transfer copy of master file to NARA every five years.

Outputs

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| 3 | a A number of management and operational reports are developed for ad-hoc, weekly, monthly, and yearly distribution | a Temporary Cut off at end of calendar year Destroy hard copy reports three years after cutoff |
| | b Online search results from PRO-Net | b Temporary Delete when obsolete or superseded by subsequent search |
| 4 | Documentation | Permanent Permanent Transfer those records necessary to document how the system captures, manipulates, and outputs data to the National Archives annually as specified in 36 CFR 1228 270 This documentation would be transferred with the transfer of the electronic data file (item 2) |
| 5 | Backups | Temporary Delete when the identical records have been deleted, or when replaced by a subsequent backup file |
| 6 | Electronic Mail and Wordprocessing Copies Electronic copies of records created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of records covered by other items in this schedule | Temporary Delete after the recordkeeping copy has been produced |

System Contact Information:

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