INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NN-173-000301

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Item 1a was superseded by N1-434-98-019, item 1.5a.

Item 1b was superseded by N1-434-98-019, item 1.5b.

Items 1c and 1c were dropped from N1-434-98-019. All records created under these authorities at AEC should all have been destroyed by 1982.

Item 2a1 was superseded by N1-434-01-008, item 8d1a.

Item 2a2 was superseded by N1-434-01-008, item 8d1b.

Item 2b1 was superseded by N1-434-01-008, item 8d1a.

Item 2b2 was superseded by N1-434-01-008, item 8d1b.

Item 2c1 was superseded by N1-434-01-008, item 8d2a.

Item 2c2 was superseded by N1-434-01-008, item 8d2b.

Item 2d1 was superseded by N1-434-01-008, item 8d3a.

Item 2d2 was superseded by N1-434-01-008, item 8d3b.

Date Reported: 08/24/2021

NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

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IL 6 MAY 1973

	NOTIFICATION TO AGENCY						
in	accordance	with the	provisions of	f 44	USC	3303a the c	drs-

posal request, including amendments, is approved except for items that may be stamped disposal not approved" or "with-

$\overline{}$				
1	FROM	(AGENCY	OR	ESTABLISHMENT)

U. S. Atomic Energy Commission

TO GENERAL SERVICES ADMINISTRATION.

2 MAJOR SUBDIVISION

AEC Offices and Cost-type Contractors

3 MINOR SUBDIVISION

NAME OF PERSON WITH WHOM TO CONFER Loren Rademacher

6 CERTIFICATE OF AGENCY REPRESENTATIVE

5 TEL EXT 119-4151

drawn' in column 10

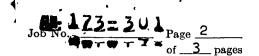
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency s records, that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

Chief. Records Management Branch Office of the Controller (Title) 8 DESCRIPTION OF ITEM 10 SAMPLE OR ITEM NO (With Inclusive Dates or Retention Periods) ACTION TAKEN JOB NO 1. General subject correspondence files consisting of letters, memoranda, messages, studies, reports, forms and other data documenting and/or implementing plans, policies, procedures, accomplishments, opinions, and decisions pertaining to AEC program and staff activities or pertaining to internal administration or operations. a. Files documenting the development of plans & policies pertaining to the mission, program or functions for which the concerned division, office, laboratory or contractor has primary responsibility; opinions and decisions of an important policy or precedent nature; and summary reports and data reflecting its overall accomplishments. (These files will generally be found in the offices of principal staff of Headquarters offices and divisions, field offices, laboratories and contractors and will be identified for retirement to the National Archives on an approved records retention plan.) Permanent b. Files of an operational nature documenting implementation of the mission, programs, policies, and procedures for which the division, office, laboratory or contractor has primary responsibility, previded that the documentation in la is preserved. J.L. W. 25 June 1973 15 years

12 items

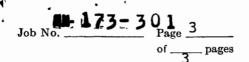
STANDARD FORM 115 Revised November 1970 Prescribed by General Services Administration FPMR (41 CFR) 101-11 4 115-105

7



REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS-Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO	10 ACTION TAKEN		
	c. Files documenting transactions of a routine character, generally recurring type, which relate to local performance of particular transactions of a mission, progor activity, and which essentially are summarized or duplicated in records described in "b" above, maintain at a higher organizational level.	ram,			
	6 years				
	d. File pertaining to internal administration and operations, and informational copies of correspondence forms, publications, reports and other issuances relat to temporary needs and routine non-mission or non-programming responsibilities.				
	2 years				
2.	Conference, meeting, and convention records including copies of plans, announcements, invitations, agenda, papers presented, summaries, related reports, etc.				
	a. International and national conferences in which AEC is a participant:				
	(1) Official files maintained by the office, division or contractor responsible for coordinating the AEC effort				
	Permanent				
	(2) All other copies				
	Destroy after 3 yrs. or when no longer needed for reference, which ever is earlier				
	b. AEC-wide staff or field office meetings of mission (page groups.	ram)			
	(1) Official files of sponsoring office-division or contractor				
	Permanent				
	(2) All other copies				
	Destroy after 2 yrs. or	i			
	when no longer needed freierence, whichever is	earlier.	1		



REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION	9. SAMPLE OR JOB NO	10 ACTION TAKEN			
	c. AEC-wide staff or field office me groups.					
	(1) Official files of sponsoring office-division or con- tractor					
		Destroy after 10 years	•			
	(2) All other copies.					
		Destroy after 2 years or when no longer need for reference, whicheve is earlier.				
	d. Conferences, meetings, convention etc. not sponsored by AEC or its	s,				
	(1) Reports containing summaries of actions taken by the assembly and derived from AEC participation	views presented and l of benefits				
		Destroy after3 yrs.				
	(2) All other material					
		Destroy after 2 years or when no longer needed for reference, whichever is earlier				
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