

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-339-06-1	
1. FROM (Agency or establishment) Federal Election Commission		DATE RECEIVED 3/20/06	
2. MAJOR SUBDIVISION Office of the General Counsel		NOTIFICATION TO AGENCY	
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Patricia Dunn	5. TELEPHONE 202 694 1240	DATE 8/21/08	ARCHIVIST OF THE UNITED STATES <i>[Signature]</i>

6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in the matters pertaining to the disposition of its records and that the records proposed for disposal attached _____ page(s) are not needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.		
DATE 8/21/06	SIGNATURE OF AGENCY REPRESENTATIVE <i>Alyson E. Butler</i>	TITLE Administrative Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
44 15	See attached	NC1-339-84-1 FEC SCHED 1 item 15	

LE 6/5/08 copies sent to agency, NWMB, NWME, NWMO

REQUEST FOR RECORDS DISPOSITION- CONTINUATION		Job Number N1-339-06-1	Page 2 of 2
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1)	<p>Litigation Division Case Files -- materials related to and concerning court cases filed by or against the Commission. Arranged chronologically by year and there under alphabetically by name of defendant or plaintiff other than the Commission.</p> <p>Official Case File -- original or record copy of official case file stored in electronic, textual, or microfilm format and used as recordkeeping copy of the records and not used for updating, revision, or dissemination. May include court filings, correspondence, drafts, attorney notes, confidential material, and other documentation incorporated into the official case file.</p> <p>PERMANENT Cut off closed cases annually. Transfer to the National Archives and Records Administration five year after the close of the case. [These records will be transferred in accordance with regulations stated in 36 CFR 1228.270 or 36 CFR 1230.14]</p>	NC1-339-84-1, Item 15	
2)	<p>Attorney Working Files -- paper or electronic working files of case material not part of the official case file, including drafts, attorney notes, attorney working files, correspondence, confidential material, and discovery materials not filed with a court.</p> <p>Temporary Destroy/delete three years after the close of the case.</p>		