

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
10 NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER <i>NI-362-94-2</i>	
1 FROM (Agency or establishment) ACTION		DATE RECEIVED <i>10/8/93</i>	
2 MAJOR SUBDIVISION OFFICE OF MANAGEMENT & BUDGET		NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposition request including amendments, is approved except for items that may be marked 'disposition not approved' or 'withdrawn' in column 10	
3 MINOR SUBDIVISION ADMINISTRATIVE & MANAGEMENT SERVICES		DATE <i>7-15-94</i>	
4 NAME OF PERSON WITH WHOM TO CONFER EVELYN D. GRIMES		5 TELEPHONE 606-5246	
		ARCHIVIST OF THE UNITED STATES <i>Judy Huckema-Ritter</i>	

6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,		
<input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested		
DATE <i>10/1/93</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Evelyn D. Grimes</i>	TITLE <i>Records Officer</i>

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	See Attached Sheet		
<i>Copies sent to Agency, NAW, NST @ 7/27/94</i>			

## **1. Accessibility Self-Evaluation Reports (Grantees)**

These are self-evaluation reports conducted by grantees identifying areas of compliance/non-compliance with Section 504 of the Rehabilitation Act of 1973, as amended.

Disposition: Temporary. Hold 3 years and destroy.

Superseded Citation: Hold 3 years and destroy.

## **2. Department of Justice Implementation Plans**

Annual reports/plans to the Department of Justice on implementation of agency's civil rights compliance program for grantees and for federally conducted programs re: disability. Includes report on complaints filed by volunteers, employees, or grantees, and other beneficiaries of the grantees, and other beneficiaries of the grantees' program and activities.

Disposition: Temporary. Destroy 3 years after report/plan expires.

## **3. Health & Human Services Annual Reports**

Annual reports to HHS on implementation of nondiscrimination by grantees based on age. Includes reports on complaints, based on age, filed by volunteers, employees of grantees, and other beneficiaries of the grantees' program and activities.

Disposition: Destroy after 3 years.