

<b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b> (See instructions on reverse)		<b>LEAVE BLANK (NARA use only)</b>	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER N1-362-98-14	DATE RECEIVED 10-15-97
1. FROM (Agency or establishment) Corporation for National Service		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 MINOR SUBDIVISION Office of the General Counsel			
4 NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Bill Hudson	606-5000 X384		

**6 AGENCY CERTIFICATION**  
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies.

is not required;  is attached; or  has been requested

DATE 10-09-97	SIGNATURE OF AGENCY REPRESENTATIVE <i>Denise Y. Moss</i>	TITLE Records Officer
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7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>See Attachment</p> <p>Please note the Attachment includes an amended <sup>ment</sup> to item # 4.a. and 4.b. (changing the Record Copy Opinions from 1971 to 1980 to read 1971 to 1993). (Record Copy Opinions 1981 - present to read Record Copy Opinions File, 1993 - present).</p> <p>Item #5 is an addition.</p> <p><i>Norman E. Franklin</i> 10/9/97</p> <p>Norman E. Franklin, Director Date Office of Administrative and Management Service</p>		

JUL - 9 1998 MNR *Withdrawn*

September 11, 1997

Office of the General Counsel

Please add the following to the previously submitted SF-115 for the Office of the General Counsel on November 14, 1996.

4. General Counsel Opinion Books. Arranged by subject, there under by sequential numerals. Dates 1971 - Presents. Contains the opinions written by the General Counsel interpreting existing legislation concerning mission related issues and index.

- a. Record Copy Opinions, 1971 to 1993.

Disposition: Permanent. Cut-off 1971 - 1980 files at end of calendar year of 1980. Transfer to the National Archives with associated index upon approval of this schedule.

- b. Record Copy Opinions File, 1993 - present.

Disposition: Cut-off at the end of calendar year in ten-year blocks transfer to the National Archives with associated index in ten-year blocks when latest record is ten year old.

5. Board of Director's Minutes. Chronological. Transcripts and minutes of Corporation for National Service Board of Directors meetings.

Disposition: PERMANENT. (Historical Document)