

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-412-01-014

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-412-07-053.

Date Reported: 08/31/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Environmental Protection Agency

2. MAJOR SUBDIVISION

Office of General Counsel

3. MINOR SUBDIVISION
Finance and Operations Law Office

4. NAME OF PERSON WITH WHOM TO CONFER

Chris O'Donnell

5. TELEPHONE

202-260-1324

LEAVE BLANK (NARA use only)

JOB NUMBER

71-412-01-14

DATE RECEIVED

12-8-2000

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE _____

ARCHIVIST OF THE UNITED STATES

11-30-0

ARCHIVIST OF THE UNITED STATES

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

X

is not required;

is attached; or

has been requested.

DATE _____

SIGNATURE OF AGENCY REPRESENTATIVE

TITLE

12/1/00

Chris O'Donnell

Chris O'Donnell

Agency Records Officer

7
ITEM
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR
SUPERSEDED
JOB CITATION

10 ACTION
TAKEN (NARA
USE ONLY)

See attached schedule U.S. EPA 657 - GAO Contract Bid
Protest Cases

CC: Agency Num0, Numw, NA

DRAFT OF 1/25/01

U.S. EPA RECORDS SCHEDULE

#1. **SERIES TITLE:** GAO Contract Bid Protest Cases

PROGRAM: General Counsel

EPA SERIES NO: 657

AGENCY FILE CODE: LEGA 657

NARA DISPOSAL AUTHORITY: N1-412-01-14
(Use this number to retire records to the FRC)

APPLICABILITY: Headquarters

IDENTIFYING INFORMATION:

DESCRIPTION: Consists of copies of the protest filed with the General Accounting Office (GAO), written memoranda of legal arguments (if any filed), statement of EPA contracting officer, relevant documents relating to the protest, contract award or other contracting actions, the protest file, and the agency report. Includes:

- a. Record copy; and,
- b. Electronic versions created with electronic mail and word processing systems.

ARRANGEMENT: Arranged numerically by case number.

TYPE OF RECORDS:

Case files

SPECIFIC RESTRICTIONS:

Confidential Business Information
Enforcement Sensitive Information
Source Selection Information

MEDIUM:

Paper, electronic

VITAL RECORD:

FUNCTIONS SUPPORTED:

Program operations

SPECIFIC LEGAL REQUIREMENTS:

Federal Acquisition Regulation 4.805

DRAFT

EPA SERIES NO. 657

DISPOSITION INFORMATION:

FINAL DISPOSITION:

a. Disposable

TRANSFER TO FRC PERMITTED:

Yes

b. Disposable

No

FILE BREAK INSTRUCTIONS:

a. Break file 2 years after final resolution or settlement of protest litigation.

b. See Disposition Instructions.

DISPOSITION INSTRUCTIONS:

a. Retire to FRC immediately after file break. Destroy 10 years after file break, or 10 years after final payment under contract, whichever is later.

b. Destroy when record copy is generated.

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APPLICATION GUIDANCE:

REASONS FOR DISPOSITION: Retention meets program needs.

AGENCY-WIDE GUIDANCE: Case files maintained by the Office of General Counsel in Cincinnati and Research Triangle Park are also covered by this schedule.

Restrictions related to source selection information can be found in the Federal Acquisition Regulation, FAR 3-104.

As required by 36 CFR 1228.58, records with special restrictions such as confidential business information (CBI) must be shredded or otherwise definitively destroyed with witnessed disposal for records destroyed by contractors.

PROGRAM OFFICE GUIDANCE/DESCRIPTIVE INFORMATION:

CUSTODIAL INFORMATION:

CONTROLLING UNIT:

Name: Office of General Counsel

CONTACT POINT:

Name: Bruce Binder
Steve Pressman

Location: Ronald Reagan Bldg.,
Cincinnati, Research Triangle Park

Mail Code: 2377

Inclusive Dates: 1992 - present

Telephone: 202-564-4704
202-564-5439

Volume on Hand (Feet): 5 cf.

Office: Finance and Operations Law Office

Annual Accumulation: 2 cf.
(feet or inches)

Room:

EPA SERIES NO. 657

CONTROL INFORMATION:

RELATED ITEMS:

PREVIOUSLY APPROVED BY

NARA SCHEDULE NOS:

Approval Date EPA	Approval Date NARA	Entry Date	Last Modified
12/1/00		2/23/99	1/25/01

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