REQUEST FOR RECORDS DISPOSITION AUTHORITY			LEAVE BLANK (NARA use only)	
(See Instructions on reverse)			JOB NUMBER 711-412-02-6	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)			DATÉ RECEIVED	
WASHINGTON, DC 20408			2-22-2002	
1 FROM (Agency or establishment)			NOTIFICATION TO AGENCY	
Environmental Protection Agency				
2. MAJOR SUBDIVISION			In accordance with the p	provisions of 44
Office of Prevention, Pesticides, and Toxic Substances			In accordance with the p USC. 3303a the dispo including amendments, is a for items that may be mark not approved" or "withdraw	approved except
3. MINOR SUBDIVISION Office of Restroyde Programs			not approved" or "withdraw	ked "disposition vn" in column 10
Office of Pesticide Programs			0	
4. NAIVI	E OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	[] [] []	E UMNED STATES
Chri	s O'Donnell	202-260-1324	6-25-02 Clone W	. Carl
	NCY CERTIFICATION			
I here	by certify that I am authorized to act for this act the records proposed for disposal on the	s agency in matters perta	are not now needed for the	its records e business
of this	s agency or will not be needed after the re eneral Accounting Office, under the provis	tention periods specifie	d; and that written concur	rence from
the Go	eneral Accounting Office, under the provis	ions of Title 8 of the	GAO Manual for Guidance	of Federal
Agene	E Company of the Comp	s attached; or	has been reque	sted
LX	is not required,	as attached, of	has been reque	sicu.
DATE	SIGNATURE OF AGENCY REPRESENT			· · · · · · · · · · · · · · · · · · ·
2/9/	2002 Chris O'Donnell (hub)	Small .	gency Records Officer	
	And I can so do not be a	A	Zenev Records Officer	
2/0/2	- Carlo o Bonnon O		30.107	
7.			9. GRS OR	10. ACTION
7. ITEM	8 DESCRIPTION OF ITEM AND PROPO		9. GRS OR SUPERSEDED	TAKEN (NARA
7.			9. GRS OR	
7. ITEM	8 DESCRIPTION OF ITEM AND PROPO	SED DISPOSITION	9. GRS OR SUPERSEDED	TAKEN (NARA
7. ITEM	8 DESCRIPTION OF ITEM AND PROPO See attached U.S. EPA 323 - Child - I	SED DISPOSITION	9. GRS OR SUPERSEDED	TAKEN (NARA
7. ITEM	8 DESCRIPTION OF ITEM AND PROPO	SED DISPOSITION	9. GRS OR SUPERSEDED	TAKEN (NARA
7. ITEM	8 DESCRIPTION OF ITEM AND PROPO See attached U.S. EPA 323 - Child - I	SED DISPOSITION	9. GRS OR SUPERSEDED	TAKEN (NARA
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DRAFT OF 11/26/01

U.S. EPA RECORDS SCHEDULE

DRAFT

SERIES TITLE: Child-Resistant Packaging (CRP) Files

PROGRAM: Pesticides

EPA SERIES NO: 323

AGENCY FILE CODE: PEST 323

NARA DISPOSAL AUTHORITY: Pending

(Use this number to retire records to the FRC)

APPLICABILITY: Headquarters

IDENTIFYING INFORMATION:

DESCRIPTION: Records consist of:

- a. Record copy of registrant, packaging manufacturers, testing organizations, requests for information on CRP testing and responses; Federal or state requests for packaging/CRP status reviews of products and responses; copies of Federal Register Notices and policy notices, packaging manufacturer, registrant exemption requests from CRP regulations and responses; reviews, reports, etc. connected with the implementation of the regulations and provisions of Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) and the Poison Prevention Packaging Act (PPPA) as they apply to CRP. Packages (information and CRP) connected with all of the above.
- b. Electronic versions created with electronic mail and word processing systems.

ARRANGEMENT: Arrangement varies.

TYPE OF RECORDS: SPECIFIC RESTRICTIONS:

Case files Confidential Business Information

MEDIUM: VITAL RECORD:

Paper, electronic No

FUNCTIONS SUPPORTED:

Product registration and enforcement

SPECIFIC LEGAL REQUIREMENTS:

Federal Insecticide, Fungicide, and Rodenticide Act, 7 U.S.C. 136w §25(c)(3) Poison Prevention Packaging Act, 15 U.S.C. 1471 et seq. 40 CFR 157

EPA SERIES NO. 323

DISPOSITION INFORMATION:

FINAL DISPOSITION:

Disposable

TRANSFER TO FRC PERMITTED:

No

FILE BREAK INSTRUCTIONS:

a. Break file when information, packaging, status, exemption requests complete or regulatory development/implementation is published in the Federal Register.

b. Break file when no longer needed.

DRAFT

DISPOSITION INSTRUCTIONS:

- a. Keep in office 5 years, then destroy.
- b. Delete when record copy is generated.

APPLICATION GUIDANCE:

REASONS FOR DISPOSITION: Retention has been changed from 15 to 5 years. The original 15-year retention was based on the 12-year development period for the regulations under 16 CFR Part 1700 which were changed pursuant to 60 FR p37710, July 21, 1995, with an effective date of January 21, 1998. This regulatory change requires that CRP meet a new standard of senior adult use effectiveness (SAUE) and the data for younger adult use effectiveness is no longer relevant. Consequently, data before 1998 is of no value. New data complying with the SAUE may have started coming in around October 1997, but the majority of registrants waited until the deadline of January 21, 1998. Experience with packaging data suggests that it changes every 3-5 years. CRP developed in 1997 is undergoing modification and retesting in 1999 and EPA CRP exemptions do not exceed 5 years because of the changing marketplace.

AGENCY-WIDE GUIDANCE: This information may complement registration activities and registration jackets, but is generally not available in other Agency files. Pesticides Registration Documents are scheduled as EPA 315.

As required by 36 CFR 1228.58, records with special restrictions such as confidential business information (CBI) must be shredded or otherwise definitively destroyed with witnessed disposal for records destroyed by contractors.

PROGRAM OFFICE GUIDANCE/DESCRIPTIVE INFORMATION:

CUSTODIAL INFORMATION:

CONTROLLING UNIT: CONTACT POINT:

Name: Office of Pesticide Name: Rosalind Gross

Programs

Location: Crystal Mall 2 Mail Code: 7505C

Inclusive Dates: 1981-1995 Telephone: 703-305-7368

Volume on Hand (Feet): Office: Technical Review Branch

Annual Accumulation: 3-6 ft. Room: 262

(feet or inches)

CONTROL INFORMATION:

EPA SERIES NO. 323

RELATED ITEMS: EPA 315

PREVIOUSLY APPROVED BY

NARA SCHEDULE NOS:

Approval	Approval	Entry	Last
Date EPA	Date NARA	Date	Modified
		10/6/94	11/26/01