INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-412-02-009

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-412-07-059.

Date Reported: 08/31/2020

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER	
(See Instructions on reverse)			
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)		711-412-02-9 DATE RECEIVED	
WASHINGTON, DC 20408		2-22-2002	
FROM (Agency or establishment) Environmental Protection Agency		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION		In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
Office of Air and Radiation			
3. MINOR SUBDIVISION			
Vehicle Programs and Compliance Division		not approved or "withdraw	/n" in column 10.
4. NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE	DATE ARCHIVIST OF TH	IE UNITED STATES
Chris O'Donnell	202-260-1324	9-2402 AbhaW.	Pail
		1	
6 AGENCY CERTIFICATION			
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached3 page(s) are not now needed for the business			
of this agency or will not be needed after the retention periods specified; and that written concurrence from			rence from
the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,			of Federal
is not required; is attached; or has been requested.			
X is not required,			sicu.
DATE SIGNATURE OF AGENCY REPRESENTATIVE TITLE			
2/8/2002 Chris O' Donnell (Mis D'Apyell Agency Records Officer			
Chris O Donneil Charles C Christian Charles C Chris C Donneil Charles C Christian C C Christian C C Christian C C Christian C C C C C C C C C C C C C C C C C C C			
7 ITEM 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION NO.		9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
See attached U. S. EPA 482 - Certification Records			
See attached U. S. EFA 482 - Certification Records			ĺ
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115-109

NSN 7540-00-634-4064 PREVIOUS EDITION NOT USABLE STANDARD FORM 115 (REV. 3-91) Prescribed by NARA 36 CFR 1228

DRAFT OF 6/5/02

U.S. EPA RECORDS SCHEDULE

SERIES TITLE: Certification Records

PROGRAM: Air

EPA SERIES NO: 482

AGENCY FILE CODE: AIRP 482

NARA DISPOSAL AUTHORITY: N1-412-02-9 (Use this number to retire records to the FRC)

APPLICABILITY: National Vehicle and Fuel Emissions Laboratory (NVFEL)

IDENTIFYING INFORMATION:

DESCRIPTION: Contains documents related to manufacturers applications and EPA actions for emission certification under the Clean Air Act for motor vehicles, locomotives, and non-road mobile sources includes technical product descriptions, test results, copies of the certificate of conformity, notices of violations, and other related documents

- a Record copy
- b. Electronic versions created with word processing and electronic mail applications

ARRANGEMENT: Arrangement varies.

TYPE OF RECORDS:

SPECIFIC RESTRICTIONS:

Case files

Confidential Business Information Enforcement Sensitive Information

MEDIUM:

VITAL RECORD:

Paper, electronic

Yes

FUNCTIONS SUPPORTED:

Program operations

SPECIFIC LEGAL REQUIREMENTS:

Clean Air Act, 42 U.S C. 7521, § 202, 206, 301(a)(1) 40 CFR 86

EPA SERIES NO. 482

DISPOSITION INFORMATION:

FINAL DISPOSITION:

TRANSFER TO FRC PERMITTED:

a. Disposable

Yes

b Disposable

No

FILE BREAK INSTRUCTIONS:

- a. Break file 1 year after certification action has been completed for the model year.
- b See disposition instructions.

DISPOSITION INSTRUCTIONS:

- a Keep inactive materials in office 5 years after file break, then retire to FRC Destroy when 20 years old
- b Delete when record copy is generated or when no longer needed for reference or updating.

APPLICATION GUIDANCE:

REASONS FOR DISPOSITION: Previously approved items 10 and 11 of NC1-412-85-14 have been combined into one item to reflect the way the records are maintained by the program office. Item 10, record copy of certification records, was previously approved by the National Archives as permanent Proposed retention is based on the manufacturers' responsibility to recall and repair defective vehicles during their useful lives as defined by statute and regulations. The longest useful life is 11 years, therefore a 20-year retention is adequate for EPA's needs.

AGENCY-WIDE GUIDANCE: Electronic manufacturer submissions are covered by the Certification and Fuel Economy Information System (CFEIS) which is scheduled as EPA 485

PROGRAM OFFICE GUIDANCE/DESCRIPTIVE INFORMATION:

CUSTODIAL INFORMATION:

CONTROLLING UNIT:

CONTACT POINT:

Name: Air and Radiation

Name: Fred Hart

Location: Ann Arbor

Mail Code: VPG

Inclusive Dates: 1978-present Telephone: 734-214-4877

Office: Certification & Compliance Div

Annual Accumulation: 50 cu ft

Volume on Hand (Feet):

(feet or inches)

Room:

CONTROL INFORMATION: RELATED ITEMS: EPA 485

PREVIOUSLY APPROVED BY

NARA SCHEDULE NOS: NC1-412-85-14/10 and 11

Approval **Date EPA** Approval

Date NARA

Entry

Date

Last

2/8/02

6/4/93 6/5/02

Modified