INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-412-03-021

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-412-07-068.

Date Reported: 08/31/2020

			7	LEAVE BLANK (NARA use only)		
REQUEST FOR RECORDS DISPOSITION AUTHORITY				JOB NUMBER		
(See Instructions on reverse)			\parallel	71-412-03-21		
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)				DATE RECEIVED		
WASHINGTON, DC 20408				8-26-2003		
FROM (Agency or establishment)			11	NOTIFICATION TO AGENCY		
Environmental Protection Agency					4.	
2. MAJOR SUBDIVISION			1]	In accordance with the pr	ovisions of 44	
Office of the Administrator				In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except		
3. MINOR SUBDIVISION				including amendments, is a for items that may be mark not approved" or "withdraw	ed "disposition n" in column 10	
Office of Civil Rights						
4. NAM	IE OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	D.	ATE ARCHIVIST OF TH	E UNITED STATES	
Chris O'Donnell		202-566-1669	02-566-1669 3-24-04 John. Cal			
		202 300-1007				
6 AGE	NCY CERTIFICATION					
	by certify that I am authorized to act for the	nis agency in matters ne	rtaini	ing to the disposition of i	ts records	
and th	hat the records proposed for disposal on the	attached 4 page(s) ar	e not now needed for the	business	
of thi	s agency or will not be needed after the r	etention periods specif	ied:	and that written concurr	ence from	
the G	eneral Accounting Office, under the provi	isions of Title 8 of the	GA	O Manual for Guidance	of Federal	
Agene		ia attachadi ==		, , , , , , , , , , , , , , , , , , ,	ata d	
\sum	is not required;	is attached; or		has been reques	sted.	
DATE	SIGNATURE OF AGENCY REPRESEN	TATIVE TIT	.E.	<u> </u>		
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PL	63 for amont only	san A	genc	y Records Officer		
7				9 GRS OR	10 ACTION	
7. ITEM	8. DESCRIPTION OF TEM AND PROP	OSED DISPOSITION		9. GRS OR SUPERSEDED	10. ACTION TAKEN (NARA	
	8. DESCRIPTION OF TEM AND PROP	OSED DISPOSITION				
ITEM	8. DESCRIPTION OF TEM AND PROP	POSED DISPOSITION		SUPERSEDED	TAKEN (NARA	
ITEM				SUPERSEDED	TAKEN (NARA	
ITEM	See attached U. S. EPA 497 - Discrimin			SUPERSEDED	TAKEN (NARA	
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EPA Records Schedule 497

Development: 12/15/2003

Title: Discrimination Complaints - External

Program: Civil Rights

Applicability: Agency-wide

Agency File Code: CIVL 497

NARA Disposal Authority:

Pending

Description:

Records relate to the civil rights violations filed by individuals or groups who allege that their civil rights have been violated by EPA-funded entities. The records include complaints, correspondence, reports, exhibits, notices, depositions, transcripts, and other related documents.

Disposition Instructions:

Item a: Record copy

• Disposable

• Break file when final decision is written. Keep inactive materials in office one year after file break, then retire to FRC. Destroy 10 years after file break.

Item b: Electronic copies created with word processing and electronic mail applications

• Disposable

• Delete when record copy is generated.

Arrangement: Arranged numerically by control number.

Type of Records: Case files

Format: Electronic, Paper

Functions Supported: Civil Rights

Specific Restrictions:



Specific Legal Requirements:

- Civil Rights Act of 1964, amended, 42 U.S.C. 2000d et seq.
- Rehabilitation Act of 1973, as amended, Section 504
- Federal Water Pollution Control Act Amendments of 1972, Public Law 92-500 40 CFR Part 7

Reasons for Disposition:

This is a new series of records for environmental justice cases created as a consequence of the new application of environmental/civil rights law. The 10 year retention is adequate for EPA's administrative needs.

Agency-wide Guidance:

Environmental Appeals Board Case Files are covered under EPA 083.

Program Office Guidance:

Custodians:

Multiple units

Related Schedules:

EPA 083

Previous NARA Disposal Authority:

EPA Approval Date: Pending

NARA Approval Date: Pending

Entry Date: 03/26/1997

Last Modified Date: 12/15/2003