INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-412-08-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by DAA-0412-2013-0017.

Date Reported: 08/31/2020

REQUEST FOR RECORDS DISPOSITION AUTHORITY					JOB NUMBER N1-412-08-3			
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408					JOB NUMBER N1-412-08-3 DATE RECEIVED 10/22/07			
1. FROM (Agency or establishment)					NOTIFICATION TO AGENCY			
U.S. Environmental Protection Agency								
2. MAJOR SUBDIVISION								
Enforcement and Compliance Assurance					In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked Adisposition not approved≅ or Awithdrawn≅ in column 10.			
3. MINOR SUBDIVISION								
Headquarters								
4. NAME O	F PERSON	WITH WHOM TO CONFER	5. TELEPHONE	DAT	DATE ARCHIVIST OF THE UNITED S		UNITED STATES	
John B. Ellis			202-566-1643	343 7/6/08 A		Mh ben	Mh bent	
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, is not required; is attached; or has been requested.								
					TLE			
				Agenc	gency Records Officer			
7. Item No.	<u> </u>	8. DESCRIPTION OF ITEM AND	PROPOSED DISPOSITION			OR SUPERSEDED OB CITATION	10. ACTION TAKEN (NARA USE ONLY)	
1.	EPA 256 Import and Export Notifications				N1-412-94-6/4			

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LO 2/13/08 Copies sent to agency & DR 115-109 NSN 7540-00-634-4065					STANDARD FORM SF 115 (REV. 3-91)			

This schedule is in development. It may not be used to retire or destroy records. If you have any questions, please contact the Records Help Desk.

EPA Records Schedule 256

Status: Development, 08/31/2007

Title: Import and Export Notifications

Program: Enforcement and Compliance Assurance

Applicability: Headquarters

Function: 108-025-05 - Manage Risks from Wastes

NARA Disposal Authority:

This schedule authorizes the disposition of the record copy in any media (media neutral). Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

• Pending

Description:

Contains records documenting the decisions regarding the importation of hazardous waste into the United States and the exportation of hazardous waste to foreign countries. Records include the notification to export/import filed by a facility, manifests, correspondence to the country involved and responses, Acknowledgment of Consent letters to the facility allowing or denying import or export, and related reports required by regulations.

Disposition Instructions:

Item a: Record copy

Disposable Temp

• Close inactive records at end of fiscal year.

• Destroy 5 years after file closure.

Guidance:

The Office of Compliance and Assurance, Office of Federal Activities, International Compliance Assurance Division (OECA/OFA/ICAD) is responsible for the disposition of the records covered by this schedule. Copies incorporated into other files (e.g., regional RCRA permits files) are to be retained according to the disposition instructions for the records they support.

The related database, Waste International Tracking System (WITSnet), is covered by schedule 089.

Legal citations include, but are not limited to:

- Resource Conservation and Recovery Act, as amended
- 40 CFR Parts 260-270

Reasons for Disposition:

The disposition instructions have been rewritten as media neutral to allow for maintaining the record copy in EPA's electronic recordkeeping system. The retention has not changed.

The program applicability has been changed from RCRA to Enforcement and Compliance Assurance and "RCRA" has been added to the title in the 08/31/2007 version.

Item b for electronic copies created with word processing and electronic mail applications deleted 08/18/2006 pursuant to NARA Bulletin 2006-04.

Custodians:

Office of Enforcement and Compliance Assurance, Office of Federal Activities, International Compliance Assurance Division

Contact: Robert HeissTelephone: 202-564-4108

Related Schedules:

EPA 089

Previous NARA Disposal Authority:

NC1-412-85-16/29b, N1-412-94-6/4

Entry: 03/30/1992

EPA Approval: Pending

NARA Approval: Pending