

This schedule is in development. It may not be used to retire or destroy records. If you have any questions, please contact the Records Help Desk.

EPA Records Schedule 475

Status: Development, 07/31/2008

Title: Radiation and Indoor Environments Laboratory Information Management System (R&IE LIMS)

Program: Radiation

Applicability: Radiation and Indoor Environments National Laboratory (RIENL)

Function: 108-023 - Environmental Monitoring and Forecasting

NARA Disposal Authority:

This schedule authorizes the disposition of the record copy in any media (media neutral), excluding any records already in electronic form. Records designated for permanent retention must be transferred to the National Archives in accordance with NARA standards at the time of transfer.

- Pending

Description:

The Radiation and Indoor Environments Laboratory Information Management System (R&IE LIMS) contains environmental monitoring data detecting the movement of radioisotopes. Monitoring included the Nevada Test Site and other nuclear test sites in the continental United States and Alaska. The system also contains results of surveys of hazardous waste sites and samples submitted by states and EPA regional offices for Superfund site characterization and cleanup. The system contains data from January 1972 to the present.

The system also functions as a repository for data processed through a variety of internal analytic systems. This schedule covers the analytic systems which are, or soon will be, linked to R&IE LIMS, as detailed in the guidance section.

Disposition Instructions:

Item a: Electronic software program

This item is to be used only by the Office of Air and Radiation, Radiation and Indoor Environments National Laboratory.

- **Disposable**
- Destroy when no longer needed to ensure access to, and use of, the electronic records throughout the authorized retention period.

Item b: Input

- **Disposable**

- Follow instructions for EPA 171.

Item c: Electronic data

This item is to be used only by the Office of Air and Radiation, Radiation and Indoor Environments National Laboratory.

- **Permanent**

- Transfer data annually to the National Archives, as specified in 36 CFR 1228.270 or standards applicable at the time.

Item d: Output and reports

- **Varies**

- File with related records and follow instructions for the related records.

Item e: System documentation

This item is to be used only by the Office of Air and Radiation, Radiation and Indoor Environments National Laboratory.

- **Permanent**

- Transfer those records necessary to document how the system captures, manipulates, and outputs data to the National Archives, as specified in 36 CFR 1228.270 or standards applicable at the time. The documentation is transferred with the electronic data (item c).

Guidance:

The system includes, but is not limited to, the following systems:

- Radiation and Indoor Environments APEX Alpha System (R&IE APXA)
- Radiation and Indoor Environments APEX Gamma Systems (R&IE APXG)
- Radiation and Indoor Environments Filter Weighing Laboratory (R&IE FL)
- Radiation and Indoor Environments Liquid Scintillation Laboratory (R&IE LSL)
- Radiation and Indoor Environments Mobil ER Laboratory (R&IE MERL)
- Radiation and Indoor Environments Radon Calibration System (R&IE RnCal)
- Radiation and Indoor Environments Radon Canister System (R&IE RCS)

Reasons for Disposition:

R&IE LIMS replaces the Sample Tracking and Data Management System (STDMS), previously approved as permanent (NC1-412-81-12/36).

The following changes were made in the 07/31/2008 version:

- Revised the schedule title and description.
- Updated guidance.
- Updated contact information.

The following changes were made in the 04/30/2008 version:

- Revised disposition instructions for items a and b.
- Added applicability to disposition items a, c and e.
- Revised title of disposition item e.

Custodians:

Office of Air and Radiation, Radiation and Indoor Environments National Laboratory

- **Contact:** Fernando O. Gomez
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Related Schedules:

EPA 171

Previous NARA Disposal Authority:

NC1-412-81-12/36

Entry: 03/01/1993

EPA Approval: Pending

NARA Approval: Pending