INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-412-98-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

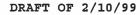
Description:

This schedule is superseded by N1-412-07-036.

Date Reported: 08/31/2020

| 29 | , , | | | | ker ha |
|---|--|-----------------------------|--------------|---|--|
| | DECUEST FOR RECORDS DISPOSITION AUTHORITY | | | LEAVE BLANK (NAR | A use only) |
| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse) | | | | JOB NUMBER 412-98 | 20000 |
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | | IR) | NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| FROM (Agency or establishment) Environmental Protection Agency | | | 7 | | |
| 2. MAJOR SUBDIVISION Various 3. MINOR SUBDIVISION | | | | | |
| | | 62.246 | | | ^ |
| ľ | E OF PERSON WITH WHOM TO CONFER nel Van Wingen | 5. TELEPHONE (202) 260-9709 | - 11 | 6-29-99 (18/15) | ALL STATES |
| | | <u> </u> | | 11 | |
| of this | | ention periods spe | ecified: | and that written concurre | of Federal |
| Į. | | | | mas been reque | sted |
| DATE 7/27 | SIGNATURE OF AGENCY REPRESENT LICENTIAL STATES OF AGENCY REPRESENT AND A | | TITLE Age | ency Records Officer | |
| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPO | DSED DISPOSITION | | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
| | See attached U.S EPA Records Conti | rol Schedule 210I | 3 | | |

DRAFT



U.S. EPA RECORDS SCHEDULE

SERIES TITLE: Administrative Records - Permits

PROGRAM: All Programs except Superfund

EPA SERIES NO: 210

AGENCY FILE CODE: PERM 210

NARA DISPOSAL AUTHORITY: N1-412-98-4

(Use this number to retire records to the FRC)

APPLICABILITY: Regions

IDENTIFYING INFORMATION:

DESCRIPTION: The administrative record is required for issuance of draft and final permits for Prevention of Significant Deterioration (PSD), Resource Conservation and Recovery Act (RCRA), National Pollutant Discharge Elimination System (NPDES), and Underground Injection Control (UIC), when EPA is the permitting authority. The record includes the permit application, draft permit or notice of intent to deny, statement of basis and documentation, the environmental impact statement (NPDES only), comments received during the public comment period, public hearing transcripts and related documentation, and the final permit.

ARRANGEMENT: Arranged by facility or site.

TYPE OF RECORDS: SPECIFIC RESTRICTIONS:

Case files None

MEDIUM: VITAL RECORD:

Paper, electronic, maps and No

architectural materials

FUNCTIONS SUPPORTED:

Permitting

SPECIFIC LEGAL REQUIREMENTS:

Resource Conservation and Recovery Act, as amended, Section 3005 Clean Water Act, as amended, Sections 402, 404 Safe Drinking Water Act, as amended, Section 1421 Clean Air Act, as amended, Section 502 40 CFR 124 EPA SERIES NO. 210

DISPOSITION INFORMATION:

FINAL DISPOSITION:

TRANSFER TO FRC PERMITTED:

a. RCRA land disposal record

copy: Disposable

Yes

b. UIC and UIC exemptions

record copy: Disposable

Yes

c. NPDES minor permits record

copy: Disposable

Yes

DRAFT

d. All others record copy:

Disposable

Yes

All others refers to: NPDES except minors, pretreatment, ocean dumping, Section 404 dredging and fill, PSD, and TSCA PCB disposal.

e. Electronic version created

with office automation

applications: Disposable

No

FILE BREAK INSTRUCTIONS:

a-d. Break file at issuance of administrative record.

e. See Disposition Instructions.

DISPOSITION INSTRUCTIONS:

a and b. RCRA land disposal - Keep inactive materials in office up to 5 years after file break, then retire to FRC. Destroy 30 years after file break.

c and d. Keep inactive materials in office up to 5 years after file break, then retire to FRC. Destroy 10 years after file break.

e. Delete when record copy is generated.

APPLICATION GUIDANCE:

REASONS FOR DISPOSITION:

a and b. Long-term, temporary retention provides basis for on-going monitoring of possible public health threats to ground water. These records supplement those scheduled as permanent under EPA 205, item a and EPA 478, item a. Retention for this item is consistent with retention for Superfund site file administrative records.

c and d. A 10 year retention after the file break is sufficient to meet administrative needs of program offices.

AGENCY-WIDE GUIDANCE: See EPA 019 for Administrative Records - Superfund Site Specific. Administrative Records Pursuant to the Administrative Procedure Act are scheduled as EPA 294.

If the official records are maintained in an electronic recordkeeping system, apply disposition a.

EPA SERIES NO. 210

Drafts and working papers may be destroyed after issuance of the final permit.

Compliance Files and Enforcement Files are scheduled as EPA 211 and EPA 207, respectively. See EPA 206 for RCRA Corrective Actions.

PROGRAM OFFICE GUIDANCE/ DESCRIPTIVE INFORMATION:

CUSTODIAL INFORMATION:

CONTROLLING UNIT: Multiple units CONTACT POINT:

DRAFT

Name:

Name:

Location:

Mail Code:

Inclusive Dates:

Telephone:

Volume on Hand (Feet):

Office:

Annual Accumulation:

Room:

(feet or inches)

CONTROL INFORMATION:

RELATED ITEMS: EPA 019, EPA 205, EPA 206, EPA 207, EPA 211, EPA 294, EPA 478

PREVIOUSLY APPROVED BY NARA SCHEDULE NOS:

| | | | Liver and the second |
|----------|-----------|---------|----------------------|
| Approval | Approval | Entry | Last |
| Date EPA | Date NARA | Date | Modified |
| 10/7/93 | | 2/24/92 | 2/10/99 |