REQUEST FOR REC_ JS DISPOSITION AUTHORITY		_VE BLANK (NARA Use Only)

TO **NATIONAL ARCHIVES AND RECORDS ADMINISTRATION** **WASHINGTON, DC 20408**		JOB NUMBER *N I - 431 - 10 - 1*
1 FROM (Agency or establishment) **U.S. Nuclear Regulatory Commission**		DATE RECEIVED *3-15-10*
2 MAJOR SUBDIVISION or PROGRAM Office of the Chief Financial Officer		**NOTIFICATION TO AGENCY**
3 MINOR SUBDIVISION		In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

4 NAME OF PERSON WITH WHOM TO CONFER Mary Haynes	5 TELEPHONE 301-415-6625	
		DATE *2/3/10* ARCHIVIST OF THE UNITED STATES

6 **AGENCY CERTIFICATION**
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required,   ☐ is attached, or   ☐ has been requested

DATE *1/26/10*	SIGNATURE OF AGENCY REPRESENTATIVE Deborah H Armentrout, CRM	TITLE NRC Records Officer

7 Item No	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS or Superseded Job Citation	10 Action Taken (NARA Use Only)
	Title: Financial Accounting and Integrated Management Information System (FAIMIS) FAIMIS will be the primary automated financial system for the NRC, replacing the National Business Center's Federal Financial System (FFS) FAIMIS supports the full range of NRC's financial management requirements, including the general ledger function, budget execution, third party and Treasury payments, purchasing, cost accounting, license fee billing, and accounts receivable **(See Attached Schedule)** OCFO, Deputy Chief Financial Officer 1/25/2010 Date Office of General Counsel 1/20/10 Date	NC1-431-81-2, Item 13 H 1 NC1-431-81-2, Item 13 H 4	

Financial Management Information System (FAIMIS)

The primary objectives of FAIMIS are to replace 6 legacy financial systems (IFMIS, FFS, Cost Accounting, License Fee Billing, Capitalized Property, Advice of Allowance), to automate transaction processing, to automate related record storage and retrieval, to support management controls over the financial process, including internal and external reporting requirements, and to provide reliable information for use in planning for the Agency's future needs FAIMIS is scheduled to be operational in FY 2010, although data in the system includes information from 1994 and subsequent years.

Financial records are retained in FAIMIS and are not included in ADAMS or another approved NRC recordkeeping system

Approval by Archivist not needed

~~**1. Inputs**~~

FAIMIS collects data via data entry, accounting file transfers, forms, and spreadsheets.

Disposition: **TEMPORARY**, Delete/destroy after data has been successfully captured, entered, and verified in the FAIMIS Master File, and is no longer needed to support the reconstruction of, or serve as the backup to, the master file, whichever is later. [GRS20, 2]

2. FAIMIS Master File

FAIMIS includes accounting data from 1994 to the present in modules (databases) on the following topics:

Accounts Payable	Grants
Accounts Receivable	License Fee Billing
Budget Execution and Funds Control	Purchase Card
Cost Accounting	Purchasing
Fixed Assets	Reimbursable Agreements
General Ledger and External Reporting	Security/Workflow
General System/Data Maintenance	Travel Accounting

Disposition: **TEMPORARY**, Cut off at the end of the fiscal year and transfer to inactive storage within FAIMIS data storage. Destroy/delete ten years after cutoff

NOTE. Ten years is longer than most of the GRS dispositions for the individual record series in these modules, however, the use of a single disposition simplifies the administration of the FAIMIS data and meet NRC needs

~~**3. Outputs - System-generated Reports**~~

Approval by Archivist not needed

Disposition: **TEMPORARY**, Destroy when they are no longer needed for administrative, legal, audit, or other operational purposes, provided the printouts do not contain substantive information that is not included in the electronic records. [GRS 20, 16]

~~**4. System Documentation**~~

Approval by Archivist not needed

Disposition: **TEMPORARY**, Destroy/delete on authorized deletion of the FAIMIS system, when superseded, or when no longer needed for administrative purposes [GRS 20, 11 a (1)]