

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-454-85-02

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

This schedule is superseded by N1-454-00-001.

Date Reported: 08/27/2020

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

|   |  |   |  |
|---|--|---|--|
| <b>REQUEST FOR RECORDS DISPOSITION AUTHORITY</b><br>(See Instructions on reverse)                               |  | <b>LEAVE BLANK</b>  |  |
| TO <b>GENERAL SERVICES ADMINISTRATION</b><br><b>NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408</b> |  | JOB NO<br><b>NC1-454-85-2</b>   | DATE RECEIVED<br><b>10-17-84</b>                     |
| 1 FROM (Agency or establishment)<br><b>Inter-American Foundation</b>  |  | NOTIFICATION TO AGENCY  |  |
| 2 MAJOR SUBDIVISION<br><b>Administration and Finance</b>  |  | In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. |  |
| 3 MINOR SUBDIVISION<br><b>General Services Office</b>   |  |   |  |
| 4 NAME OF PERSON WITH WHOM TO CONFER<br><b>Cynthia R. Freeman</b>   | 5 TELEPHONE EXT<br><b>703/841-3871</b> | DATE<br><b>FEB 10</b>   | ARCHIVIST OF THE UNITED STATES<br><i>[Signature]</i> |

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence ☒ is attached, or ☐ is unnecessary

|                          |  |   |                                    |
|--------------------------|--|---|------------------------------------|
| B DATE<br><b>10/5/84</b> | C SIGNATURE OF AGENCY REPRESENTATIVE<br><i>Cynthia R. Freeman</i>  | D TITLE<br><b>Support Services Specialist</b> |                                    |
| 7 ITEM NO                | 8 DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9 GRS OR SUPERSEDED JOB CITATION              | 10 ACTION TAKEN<br>(NARS USE ONLY) |
| 1                        | <b>Financial Audit Files</b> - These are audit reports covering expenditures of grant money. They contain valuable information in original and copy form. They are unscheduled. Transfer to records center annually.<br><br>Disposal. Destroy when 3 years old.<br>Annual accumulation: 2 cu ft. |   |                                    |