

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on Reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or Establishment)
FEDERAL RETIREMENT THRIFT INVESTMENT BOARD

2 MAJOR SUBDIVISION
OFFICE OF THE EXECUTIVE DIRECTOR [OED]

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Vivian A Scott, RM Specialist

5 TELEPHONE
(202) 942-1629

LEAVE BLANK (NARA USE ONLY)

NUMBER

N1-474-11-1

DATE RECEIVED

6/24/11

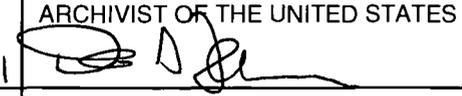
NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE

ARCHIVIST OF THE UNITED STATES

3/22/11



6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

X is not required, is attached, or has been requested

DATE
June 22, 2011

SIGNATURE OF AGENCY REPRESENTATIVE

Barbara P Torres 

TITLE Administrative Officer and
Records Management Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p><u>Executive Director's Monthly Calendar</u></p> <p>The recordkeeping copy of the monthly calendar of the Executive Director's official monthly activities that is maintained by his Executive Assistant</p> <p><u>Disposition</u> Cut off at the end of the calendar year Destroy 3 years after cutoff</p>	<p>N1-474-97-4, item 6</p>	