

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on Reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or Establishment)
FEDERAL RETIREMENT THRIFT INVESTMENT BOARD

2 MAJOR SUBDIVISION
OFFICE OF INVESTMENTS [OI]

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER
Vivian A Scott, RM Specialist

5 TELEPHONE
(202) 942-1629

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

X is not required, is attached, or has been requested

DATE 13 Jun 2012	SIGNATURE OF AGENCY REPRESENTATIVE signed by Gisile Goethe 	TITLE Acting Director, Resource Management and Acting RM Officer
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LEAVE BLANK (NARA USE ONLY)

JOB NUMBER
N1-474-12-3

DATE RECEIVED
11/7/11

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE 10/12/12 ARCHIVIST OF THE UNITED STATES 

7 ITEM NO.	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
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Fund Tracking Systems and Associated Spreadsheets
Copy of electronic tracking systems and associated spreadsheets for tracking each fund's investment with the asset manager
Performance reports are produced from the systems

a Clipper System - Monthly and quarterly summary investment performance reports produced from inception of the TSP investment programs through 2003

Disposition Archive all data from the system through 2003
Destroy immediately after archiving

b Daily investment transactions history currently maintained in calendar year "gain/loss" spreadsheets

Disposition. Cut off at the end of the calendar year
Destroy 10 years after cutoff

N1-474-98-2, item 1

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X is not required, is attached, or has been requested

DATE

11/2/2011

SIGNATURE OF AGENCY REPRESENTATIVE signed by

James B Petre *James B Petre, CFO*

TITLE

Chief Financial Officer

9 GRS OR
SUPERSEDED
JOB CITATION

N1-474-98-2, item 1

10 ACTION
TAKEN (NARA
USE ONLY)

7. ITEM NO

8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

Fund Tracking Systems and Associated Spreadsheets
Recordkeeping copy of electronic tracking systems and associated spreadsheets for tracking each fund's investment with the asset manager Performance reports are produced from the systems

a Clipper System - Monthly and quarterly summary investment performance reports produced from inception of the TSP investment programs through 2003

Disposition Archive all data from the system through 2003
Send to FRC Destroy after 30 years

b Daily investment transactions history currently maintained in calendar year "gain/loss" spreadsheets

Disposition Archive all data from the system in blocks of 10 years, e g , from 2004 through 2013 Send to FRC
Destroy when 30 years old

revised & resigned by agency 6/13/12

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N1-474-12-3

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ARCHIVIST OF THE UNITED STATES