

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0490-2025-0005

Status: APPROVED
Date Approved: 05/19/2026

General Information

Agency or Establishment	Peace Corps
Record/Scheduling Group	0490 - Records of the Peace Corps
Records Schedule Applies To	Agency-wide
Schedule Subject	Special Travel Notices
Additional Schedule Information	The Office of Safety and Security and Global Operations work together to review and assess potential security risks for Peace Corps staff and Volunteers for all countries/regions of the world
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0490-2025-0005

Item #	Title	Disposition
0001	Special Travel Notices (STN)	Temporary

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Records Schedule Items

DAA-0490-2025-0005-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Special Travel Notices (STN)	
Item Description	Special Travel Notices consist of instructions and/or guidelines for staff and Volunteers both at HQ and Posts around the world on travel restrictions issued for parts or the entirety of every country that Peace Corps works in and those that staff or Volunteers may need/want to travel to for work or vacation. STN are compiled from various sources including Department of State country travel notices. All STN are reviewed annually. STN are updated whenever travel restrictions are imposed or lifted.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Cut off when superseded, rescinded, or discontinued.	
Retention Period	Other: Destroy 3 years after cutoff, longer retention is authorized if needed for business purposes.	
ADDITIONAL INFORMATION		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Approve	Edward Forst (Acting Archivist)	05/19/2026



Office of the Chief
Records Officer for the
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.