

National Archives and Records Administration  
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0490-2025-0008

Status: APPROVED  
Date Approved: 05/19/2026

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## General Information

Agency or Establishment	Peace Corps
Record/Scheduling Group	0490 - Records of the Peace Corps
Records Schedule Applies To	Agency Subdivision
Major Subdivision	Volunteer Recruitment and Selection (VRS)
Schedule Subject	Volunteer Separation Records Related to Serious Misconduct
Additional Schedule Information	<p>This schedule is submitted in order to comply with Sam Farr and Nick Castle Peace Corps Reform Act of 2018 (Public Law 115-256-Oct. 9, 2018); SEC. 303 Section 8B(a) “(7) maintains a record documenting the resignation of any employee or volunteer of the Peace Corps who resigns before a determination has been made regarding an alleged violation of the sexual misconduct policy or other serious policy violations; “(8) takes into account the record maintained under paragraph (7) before such employee or volunteer is hired, enrolled, or otherwise invited to work with the Peace Corps.”</p> <p>Whenever a Volunteer/Trainee (V/T) resigns and such early termination takes place after an allegation has been made that the V/T engaged in serious misconduct, but before disciplinary action was either initiated or ruled out, the Country Director (CD) shall fill out Attachment J to Manual Section (MS) (aka policy) 284 in consultation with the Region and Office of the General Counsel.</p> <p>If the Peace Corps becomes aware of an allegation of serious misconduct (including sexual misconduct; violation of the Child Protection Policy; Commercial Sex; drug related misconduct; fraud, theft, embezzlement or misuse of PC funds; any serious violations of U.S. or local laws) after a V/T leaves service, or if a pending allegation of serious misconduct remains unresolved as of a V/T’s service termination date or close of service (COS) date, the current CD at the relevant Post may fill out Attachment J.</p>

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The creation or maintenance of this record does not mean that the accused V/T committed any misconduct, nor will it serve as an automatic bar to future service or employment with the Peace Corps, but the Farr-Castle Act of 2018 requires Peace Corps to maintain these records for review of any prior misconduct in the event that at a future date a V/T should apply either to be a Volunteer again or to be a Peace Corps employee.

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Is There a Classified Version of This Schedule?

No

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Is consultation and coordination with Tribal Governments required?

No - the records covered by this schedule do not implicate Tribal interests

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## Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0490-2025-0008

<b>Item #</b>	<b>Title</b>	<b>Disposition</b>
0001	Volunteer Separation Records Related to Serious Misconduct	Temporary

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Records Schedule Items

<b>DAA-0490-2025-0008-0001</b>		<b>STATUS: Active</b>
<b>ITEM GENERAL INFORMATION</b>		
Item Title	Volunteer Separation Records Related to Serious Misconduct	
Item Description	Records can include: Volunteer’s overseas file, documents about Volunteers’ voluntary or involuntary separation from service, including “Attachment J”; records of counseling activities; exit interview records; performance reports; reports or documentation related to cause of separation; memos; and appeals or review records.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
<b>SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS</b>		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
<b>DISPOSITION INSTRUCTION</b>		
Final Disposition	Temporary	
Cutoff Instructions	Cut off after volunteer separates from service.	
Retention Period	Destroy 60 year(s) after cutoff	
<b>ADDITIONAL INFORMATION</b>		
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Approve	Edward Forst (Acting Archivist)	05/19/2026



Office of the Chief  
Records Officer for the  
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.