INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-490-94-003

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by DAA-0490-2016-0006-0001

Date Reported: 05/31/2022

	LEAVE BLANK (NARA use only)
	JOB NUMBER
	N1-490-94-3
TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	DATE RECEIVED 10-04-93

NOTIFICATION TO AGENCY

1. FROM (Agency or establishment)

   PEACE CORPS

2. MAJOR SUBDIVISION

   Office of Volunteer Recruitment & Selection

3. MINOR SUBDIVISION

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

4. NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE	DATE	ARCHIVIST OF THE UNITED STATES
Tom Peirce	202/ 606-3261	4/5/94	James W. Moore

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached __/__ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required; ☐ is attached; or ☐ has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
11/8/93	*[signature]*	Records Office

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Office of Volunteer Recruitment & Selection--		
	See Attached		

Copies sent to Agency and NCF @ 4/6/94

Records of the Office of Volunteer Recruitment and Selection

1.   Volunteer Applicant Files.   (Supersedes NC1-362-87-1)

Peace Corps Volunteer applicant files are established for basically qualified (meet age and citizenship requirements) individuals who apply for service and who have been nominated by their Regional office. The files contain the application, reference forms, background information form, evaluation/interview forms, letters, medical or legal flag forms, and miscellaneous papers created during the application process. Files are grouped by recruiting seasons (quarter-years).
Arrangement: Alphabetical by last name.
Disposition:

A. Files of Applicants who become trainees.

Close file when applicant reports for training. Retire to FRC three months after quarter in which file is closed. FRC will destroy 4 years after the year the applicant reported for training.

B. Files of applicants who do not become trainees.

> 1. Applicants who are not barred from reapplying: Destroy files quarterly one year after file is inactivated.

> 2. Applicants who are barred from reapplying for one year on the basis of suitability (Modifiers 05, 41): Destroy files quarterly three years after file is inactivated.

> 3. Applicants who are barred from reapplying for three years on the basis of suitability (Modifier 07): Destroy files quarterly five years after file is inactivated.