

Request for Records Disposition Authority <small>(See instructions on reverse)</small>		Leave Blank (NARA Use Only)	
To: National Archives and Records Administration (NARA) Washington, DC 20408		Job Number <div style="font-size: 1.2em; font-family: cursive;">N1-576-15-01</div>	
1. From: (Agency or establishment) Office of the Director of National Intelligence		Date Received <div style="font-size: 1.2em; font-family: cursive;">11/5/14</div>	
2. Major Subdivision National Counterterrorism Center		Notification to Agency In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
3. Minor Subdivision			
4. Name of Person with whom to confer Jennifer Hudson	5. Telephone (include area code) 703-874-8085	Date <div style="font-size: 1.2em; font-family: cursive;">10 Sept 2017</div>	Archivist of the United States <div style="font-size: 1.2em; font-family: cursive;">[Signature]</div>
6. Agency Certification I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies: <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached <input type="checkbox"/> has been requested </div>			
Signature of Agency Representative <div style="font-size: 1.2em; font-family: cursive;">[Signature]</div>		Title Director, Information Management Div	
Date (mm/dd/yyyy) <div style="font-size: 1.2em; font-family: cursive;">11/3/14</div>			
7. Item Number	8. Description of Item and Proposed Disposition	9. GRS or Superseded Job Citation	10. Action taken (NARA Use Only)
	See attachment describing CT-6: Counterterrorism-related Identity Records This submission revises the original records series description and adds a new records series.		

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Office of the Director of National Intelligence National Counterterrorism Center

Records Control Schedule CT-6: Terrorist Identity Records

The National Counterterrorism Center (NCTC) serves as the primary organization in the U S Government for analyzing and integrating all Intelligence pertaining to terrorism and counterterrorism (CT) (except for Intelligence pertaining exclusively to domestic terrorists and domestic counterterrorism) and has the primary responsibility within the government for conducting assessments of terrorist threats

The NCTC was established by Executive Order 13354 of August 27, 2004 and was made a part of the Office of the Director of National Intelligence (ODNI) in the Intelligence Reform and Terrorism Prevention Act of 2004 (PL 108-458) NCTC was formally launched on December 6, 2004, at which time all functions, personnel, responsibilities, and authorities of the Terrorist Threat Integration Center (TTIC) were transferred to the NCTC

NCTC leads the government in Strategic Operational Planning and Counterterrorism Intelligence in order to combat terrorist threats to the U S and its interests. NCTC is the nation's center of excellence for counterterrorism, eliminating the terrorist threat through Integrated Strategic Operational Planning and Counterterrorism Intelligence

NCTC engages and coordinates with many government entities that have CT responsibilities. Combining these diverse requirements means that each of NCTC's administrative directorates includes staff from State, Defense, Homeland Security, the Federal Bureau of Investigation, the Central Intelligence Agency, Energy, Health and Human Services, Agriculture, Treasury and the Nuclear Regulatory Commission. As a result, NCTC is a model of interagency collaboration and truly "United to Protect"

APPLICATION OF THE RECORDS CONTROL SCHEDULE DISPOSITION INSTRUCTIONS

The disposition instructions herein are mandatory. Any NCTC produced Federal records or records produced by NCTC contractors not specifically covered by this schedule or the General Records Schedules are to be retained until such time as an applicable disposition authority approved by the National Archives and Records Administration (NARA) is obtained

NCTC's Information Management Officer will support effective implementation of the disposition requirements through the development and issuance of appropriate operational guidance and instructions suitable to the NCTC environment

The majority of the records addressed in this schedule are classified as national security information in accordance with statutory and national policy directives. Records series that are unclassified are so designated.

Note on Vital Records Although no vital records are currently identified in this schedule, records management personnel should be alert to the need to identify such records so that they can be accessed quickly when needed. Vital records are (1) those that specify how the ODNI will operate in case of an emergency or disaster, (2) those necessary to the ODNI's continued mission critical operations during and after an emergency, and (3) those that must be preserved to protect the legal and financial rights and interests of the ODNI and of persons affected by the ODNI.

Note on Terminology

The term "production records" as used in this schedule is employed as an intelligence community term of art referring to material collected and assembled to forward the intelligence process. The records may consist of the products of all of the elements of that process that combine to become "finished intelligence", including acquisition, collection, analysis, and assessment, among other substantive activities that lead to historically valuable records, usually centered on a certain subject, area, or issue. The term does not refer to the facilitative records occasioned by the process of funding, designing, and physically publishing finished intelligence products which are covered by GRS 13.

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Proposed NCTC Records Control Schedule Addition

Records Descriptions and Disposition Instructions

Item	Title and Description	Disposition
CT-6	Counterterrorism-related Identity Records	
CT-6b	Source Data Source data from NCTC partners utilized for analysis to determine a nexus to terrorism.	TEMPORARY. Retain for use so long as the data may be of intelligence interest or potentially useful in analytic research. EXCEPTION. U.S. person source data retention is governed by memoranda of agreement with respective data providers. Retention under these agreements must be consistent with the retention provisions of NCTC's Attorney General-approved Guidelines pursuant to Executive Order 12333.

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Redactions have been made to this record control schedule pursuant to 5 U.S.C. 552(b)(3) with the corresponding statute 50 U.S.C. 3024(m)(1) which "protects, among other things, the names and identifying information of Office of the Director of National Intelligence personnel." You will need to submit a Freedom of Information Act (FOIA) request to the Office of the General Counsel for the withheld information. Information on how to file a FOIA may be found here:

<http://www.archives.gov/foia/>