## NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

## Schedule Number: NC1-116-82-01

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 8/10/2022

## **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All items except those listed below are active.

## SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Items 1a and 1b are presumed destroyed.

Items 2a-c are obsolete because they provide for permanent disposition and all records have been transferred.

Items 3a-c are obsolete because they provide for permanent disposition and all records have been transferred.

Item 3d provides for temporary disposition and all items are presumed destroyed.

Items 5a and 5b provide for temporary disposition and all items are presumed destroyed.

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

As of 8/10/2022 NC1-116-82-01

(See Instructions on reverse)  TO GENERAL SERVICES ADMINISTRATION, MATIONAL ARCHIVES AND RECORDS SERVICE, MASHINGTON, DC 20408  1 FROM MAGENCY OR ESTABLISHMENT)  Administrative Office of the U.S. Courts  2 MAJOR SUbdownsion  Systems Services Division  3 MINOR Subdownsion  NC1-116-82-1  DATE RECEIVED  ADMINISTRATIVE Office of the U.S. Courts  2 MAJOR Subdownsion  NC1-116-82-1  DATE RECEIVED  ADMINISTRATION TO AGENCY  In Extract Services of the Business of the States, and subdownsion to Agency representative  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of	DE	QUEST FOR RECORDS DISPOSITION AUT	THODITY	,	1 20, 0, 0,	) ————————————————————————————————————
NC1-116-82-1  NC1-116-82-1  NC1-116-82-1  NC1-116-82-1  DATE RECEIVED  TROM (AGENCY OR ESTABLISHMENT)  Administrative Office of the U.S. Courts  Systems Services Division  Systems Services Division  NC1-116-82-1  NC1-116-82-1  NC1-116-82-1  NC1-116-82-1  Annum Office of the U.S. Courts  NC1-116-82-1  NC1-116-82-1  NC1-116-82-1  NC1-116-82-1  DATE RECEIVED  June 21, 1983  NC1-116-82-1  NC1-11						
TO GENERAL SERVICES ADMINISTRATION, MAIDMA RACHWES AND RECORDS SERVICE, WASHINGTON, DC 20408  1 FROM MAGENCY OR ESTABLISHMENT) Administrative Office of the U.S. Courts  2 MANOR SUBDIVISION  5 YESTERS SERVICES Division  4. NAME OF PERSON WITH WHOM TO CONFER Charles W. Summers  6 CERTIFICATE OF AGENCY REPRESENTATIVE  1 hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records that the records proposed for disposal in this Request of						
Administrative Office of the U.S. Courts  Administrative Office of the U.S. Courts  Administrative Office of the U.S. Courts  MAINT SUPPLY SET OF SET	TO GENER	AL SERVICES ADMINISTRATION		NC1-116	-82-1	
Administrative Office of the U.S. Courts  2 MAJOR SUBDIVISION  Systems Services Division  3 MAJOR SUBDIVISION  5 TEL EXT  Charles W. Summers  633-6057  633-6057  633-6057  1 21-33  An Anne of Person with whom to confer  Charles W. Summers  1 hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of B page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  A Request for immediate disposal.  B Request for disposal after a specified period of time or request for permanent retention.  C DATE  D SIGNATURE OF AGENCY REPRESENTATIVE  LILLE  Chief, Records Management and Printing Br.  L U.S. Court of Appeals  Reflects status and outcome of cases handled by the U.S. Courts of Appeals. Each record contains summary information on the parties, the nature of the suit and judgment, relevant judges and/or magistrates, and appeal results. The information is collected on form JS 34. The records are maintained by court statistical year (July 1-June 30) in three files; July 1961-June 1970, containing all cases filed during the court year. Terminated case files, July 1961-June 1970, containing all cases loosed during the court year. Open and Terminated case files, July 1961-June 1970, containing all cases loosed during the court year. Open and Terminated case files, July 1961-June 1970, containing all cases and ended during the court year. Open and Terminated case files, July 1961-June 1970 o, containing all cases handled during the court year.  The documentation for the docketed and terminated case files, July 1961-June 1970 o, containing all cases handled during the court year.  The documentation for the docketed and terminated case files, July 1961-June 1970 o, containing all cases handled during the court year.  The documentation for the docketed and terminated case files, July 1961-June 1970 o, containing all cases files handled for the p	NATIONAL	L ARCHIVES AND RECORDS SERVICE, WASHINGTON,	DC 20408	DATE RECEIVED		
2 MAJOR SUBDIVISION  2 MINOR SUBDIVISION  3 MINOR SUBDIVISION  4. NAME OF PERSON WITH WHOM TO CONFER  Charles W. Summers  6 CERTHECATE OF AGENCY REPRESENTATIVE  1 hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of		•		June	21, 1983	
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Charles W. Summers 6 CERTIFICATE OF AGENCY REPRESENTATIVE  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of8 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.  A Request for immediate disposal.  B Request for disposal after a specified period of time or request for permanent retention.  C DATE D SIGNATURE OF AGENCY REPRESENTATIVE	3 MINOR SUB	DIVISION		de stamped disposa: not	approved of withdi	awn in column to
Charles W. Summers   633-6057   Date   Archivist of the Council Stures	4. NAME OF P	ERSON WITH WHOM TO CONFER	5 TEL EXT	1 11 02	A106.	
hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of			633–6057	Date	Archivist of the	United States
that the records proposed for disposal in this Request of page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.						
□ A Request for immediate disposal.  □ B Request for disposal after a specified period of time or request for permanent retention.  □ DATE □ D SIGNATURE OF AGENCY REPRESENTATIVE □ LILLE Chief, Records Management and Printing Br.  □ SAMPLE OR ACTION TAKEN SAMPLE	that the	records proposed for disposal in this Reques	st of <u>8</u> pag	aining to the disposa e(s) are not now ne	of the agency eded for the i	y's records; ousiness of
retention.  C DATE  D SIGNATURE OF AGENCY REPRESENTATIVE  L. ITLE  Chief, Records Management and Printing Br.  A DESCRIPTION OF ITEM (With Inclusive Daies of Retention Penods)  Reflects status and outcome of cases handled by the U.S. Courts of Appeals. Each record contains summary information on the parties, the nature of the suit and judgment, relevant judges and/or magistrates, and appeal results. The information is collected on form JS 34. The records are maintained by court statistical year (July 1-June 30) in three files:  Docketed case files, July 1961-June 1970, containing all cases filed during the court year. Terminated case files, July 1961-June 1970, containing all cases closed during the court year. Open and Terminated case files, July 1970, containing all cases handled during the court year.  The documentation for the docketed and terminated case files, July 1961-June 1970 is incomplete or unavailable and precludes use of the records.	_	· ·		•		
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Chief, Records Management and Printing Br.  **BESCRIPTION OF ITEM (With Inclusive Dates or Retention Penods)  1. U.S. Court of Appeals  Reflects status and outcome of cases handled by the U.S. Courts of Appeals. Each record contains summary information on the parties, the nature of the suit and judgment, relevant judges and/or magistrates, and appeal results. The information is collected on form JS 34. The records are maintained by court statistical year (July 1-June 30) in three files:  Docketed case files, July 1961-June 1970, containing all cases filed during the court year. Terminated case files, July 1961-June 1970, containing all cases closed during the court year. Open and Terminated case files, July 1970, containing all cases handled during the court year.  The documentation for the docketed and terminated case files, July 1961-June 1970 is incomplete or unavailable and precludes use of the records.			med period (	or time or requ	lest for pe	rmanent
A. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)  1. U.S. Court of Appeals  Reflects status and outcome of cases handled by the U.S. Courts of Appeals. Each record contains summary information on the parties, the nature of the suit and judgment, relevant judges and/or magistrates, and appeal results. The information is collected on form JS 34. The records are maintained by court statistical year (July 1-June 30) in three files:  Docketed case files, July 1961-June 1970, containing all cases filed during the court year. Terminated case files, July 1961-June 1970, containing all cases closed during the court year. Open and Terminated case files, July 1970, containing all cases handled during the court year.  The documentation for the docketed and terminated case files, July 1961-June 1970 is incomplete or unavailable and precludes use of the records.	C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE			
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Open and Terminated case files, July 1970, containing all cases handled during the court year.  The documentation for the docketed and terminated case files, July 1961-June 1970 is incomplete or unavailable and precludes use of the records.	1.	Reflects status and outcome of cases handled by the U.S. Courts of Appeals. Each record contains summary information on the parties, the nature of the suit and judgment, relevant judges and/or magistrates, and appeal results. The information is collected on form JS 34. The records are maintained by court statistical year (July 1-June 30) in three files:  Docketed case files, July 1961-June 1970, containing all cases filed during the court year.				
1 1 1 Min		containing all cases handle year.  The documentation for the dockete files, July 1961—June 1970 is inc	ed during the ed and termin complete or u	court ated case		2 Satem

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STANDARD FORM 115
Revised April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11 4

lequest 1	or Records Disposition Authority—Continuation	ЈОВ NO NC1-116	-82-1	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	LICE III	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	Accumulated Volume: 3 reels of magnetic tape and relevant documentation.			
	Anticipated Volume: 40,000 to 50,000 cases annuall (1 reel of magnetic tape a ye			
	Disposition:			
	a. Docketed cases, July 1961-June 1970: DESTROY IMMEDIATELY.			
	b. Terminated cases, July 1961—June 1970: DESTRO	Y		
	c. Open and Terminated cases, July 1970—: PERMA Break files annually. Transfer to National Archives when 10 years old with complete documentation.			
2.	U.S. District Court - Civil Cases		:	
	Reflects status and outcome of civil cases handled the U.S. District Courts. The records contain information collected on forms JS 5, JS 6, JS 44, a lll. Each record contains some or all of the followinformation: docket number; district; names of plaintiff, defendant and attorneys; cause of action nature of suit; demands and disposition. The record are maintained by court statistical year (July 1-Ju 30) in four files:	nd DC wing ;		
	Docketed case files, July 1964—June 1980, containing all cases filed during the court y Terminated case files, July 1964—June 1980, containing all cases closed during the court Open case files, July 1972—June 1980, containing all active (unresolved) cases at end of court year.  Master case files, July 1980—, containing all cases handled during the court year.	year. ng		
	Accumulated Volume: 8 reels of magnetic tape and relevant documentation.			

Reduest for Records Disposition Authority—Continuation		JOB NO NC1-1	16-82-1	PAGE OF
7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 SAMPLE OR JOB NO	10 ACTION TAKEN
	Anticipated Volume: 160,000 records per year (1 remagnetic tape a year).	el of		
	Disposition:			
	a. Docketed cases, July 1964-June 1980: PERMANEN Break files annually. Transfer to National Archives when 10 years old with complete documentation.	г.		
	b. Terminated cases, July 1964—June 1980: PERMAN Break files annually. Transfer to National Archives when 10 years old with complete documentation.	ENT.		
	c. Open cases, July 1972-June 1980: PERMANENT. I files annually. Transfer to National Archive when 10 years old with complete documentation	S		
	d. Master cases, July 1980: PERMANENT. Break annually. Transfer to National Archives when years old with complete documentation.			
3.	U.S. District Court - Criminal Cases			
	Reflects status and outcome of criminal cases handle the U.S. District Courts. The records contain info tion collected on forms AO 256, JS 2, and JS 3. Ear record contains some or all of the following information: docket number, names of defendant and attorne charges, speedy trial information, pre-indictment action, outcome and post-indictment actions. The records are maintained by court statistical year (Jul-June 30) in six files:	rma— ch a— eys,		
	Open criminal cases, July 1963—June 1974, containing all active (unresolved) cases at the end of the court year.  Docketed criminal cases, July 1963—June 1974, containing all cases filed during the court year terminated criminal cases, July 1963—June 1974 containing all cases closed during the court Probation cases, July 1963—June 1974, containing all probation cases handled during the court Master criminal and probation cases, July 1974.	ear. , year. ng year.		
115_203	Four copies, including original to be submitted to the National Ar	- L	STANDARD	

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Request 1	or Records Disposition Authority—Continuation		JOB NO NC1-1	16-82-1	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)			SAMPLE OR JOB NO	10 ACTION TAKEN
	containing all criminal and proba handled during the court year. I from 1974 to 1978 are incomplete. Speedy trial information, July 197 Speedy Trial Act information on a during the court year. The data the SARD file and the SSD file.	Probation reco 75, contain: all cases hand	ing dled		
	Accumulated Volume: 4 reels of magneti relevant documents	_			
	Anticipated Volume: 35,000 records and magnetic tape a year		l of		
	Disposition:				
	a. Open criminal cases, July 1963—Jur PERMANENT. Break files annually. National Archives when 10 years of documentation.	Transfer to			
	b. Docketed criminal cases, July 1963 PERMANENT. Break files annually. National Archives when 10 years of documentation.	Transfer to			
	c. Terminated criminal cases, July 19 PERMANENT. Break files annually. National Archives when 10 years of documentation.	Transfer to	<b>o</b>		
	d. Probation cases, July 1963-June 19 Break files annually. Transfer to years old. Destroy when 40 years	to FARC when I			
	e. Master criminal and probation case PERMANENT. Break files annually, National Archives when 10 years of documentation.	. Transfer to	<b>o</b>		
	f. Speedy trial information, July 197 Break files annually. Transfer to years old. Destroy when 40 years	to FARC when I			

quest f	or Records Disposition Authority—Continuation	JOB NO NC-1-	116-82-1	PAGE OF
7 EM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 SAMPLE OR JOB NO	10. ACTION TAKE
4.	U.S. District Courts - Trials			
	Basic information on every trial (any contested proceeding in which evidence is introduced) conduct within the U.S. District Courts. The information i reported monthly by the clerk of the court. Each r contains docket number, type of case, whether a jurnon-jury trial, date begun, and duration of trial. records are maintained by court statistical year (J 1-June 30) in two files:	s ecord y or The		
	Trials master file, July 1961—June 1977, and J 1977— Trials place of court file, July 1977—	uly		
	Accumulated Volume: 2 reels of magnetic tape and relevant documentation.			
	Anticipated Volume: 20,000 records annually (1 reemagnetic tape annually).	el of		
	Disposition:			
	a. Trials master file; July 1961—: DISPOSE. Br files annually. Transfer to FARC when 10 year old. Destroy when 40 years old.	eak ars		
	b. Trials place of court file, July 1977: DISF Break files annually. Transfer to FARC when years old. Destroy when 40 years old.	POSE. 10		
5.	U.S. Bankruptcy Court - Old Bankruptcy Law			
	Reflects status and outcome of all bankruptcy cases handled by the Bankruptcy Court within the U.S. Dis Court under the "old" bankruptcy law which was superseded on October 1, 1979. The records contain information collected on forms JS 19, BK 74-A, and 74-B. Each record contains some or all of the foll information: district, docket number, date filed, judge, type of bankruptcy, occupation, name of debt county of residence, and termination action. The records are maintained by court statistical year (July 1-June 30) in three files:	strict n BK Lowing		
203	Four copies, including original, to be submitted to the National A	rchivae	STANDADO	FORM 115-A

Request f	or Records Disposition Authority – Continuation	JOB NO NC-1-	116-82-1	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 SAMPLE OR JOB NO	10 ACTION TAKEN
	Open cases, July 1967—June 1977, containing a active (unresolved) cases closed during the year. Records are unreadable and unusable. Terminated cases, July 1967—June 1977, contain cases closed during the court year. Records unreadable and unusable.  Master file, July 1977—, contains all cases terminated before June 1977.	court ns all are		
	Accumulated Volume: 3 reels of magnetic tape and relevant documentation.			
	Anticipated Volume: No new cases are being filed the old law.	under		
	Disposition:			
,	a. Open bankruptcy cases, July 1967-June 1977: Di	ESTROY		
	b. Terminated bankruptcy cases, July 1967-June 1 DESTROY IMMEDIATELY.	977:		
	c. Master bankruptcy cases, July 1977—: PERMAN Break files annually. Transfer to National Archives when 10 years old with complete documentation.	ENT.		
6.	U.S. Bankruptcy Court - New Bankruptcy Law			-
	Reflects all bankruptcy cases handled by the Bankr Court under the "new" bankruptcy law which went in effect October 1, 1979. The records contain inform collected on forms JS 22, BC 100, and BC 100A and 100B. Each record contains some or all of the fol information: district, docket number, date, name debtor, type of bankruptcy, obligations, decision, payments, and distribution. The records are maint by court statistical year (July 1-June 30) in three files:	to mation BC lowing of fees, ained		
	Code cases, October 1979— Adversary proceeding cases, October 1979— Trial cases, October 1979—			
5_203	Four copies, including original, to be submitted to the National A		CTANDA DO	FORM 115-A

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Request f	or Records Disposition Authority – Continuation	JOB NO NC1-1	16-82-1	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 SAMPLE OR JOB NO	10 ACTION TAKEN
	Accumulated Volume: 3 reels of magnetic tape and relevant documentation.			
	Anticipated Volume: 520,000 cases annually (1 reel magnetic tape annually).	of		
	Disposition:			
	a. Code cases, October 1979—: PERMANENT. Break files annually. Transfer to National Archive when 10 years old with complete documentation	s		
	b. Adversary proceedings cases, October 1979: PERMANENT. Break files annually. Transfer t National Archives when 10 years old with comp documentation.	o lete		
	c. Trials cases, October 1979—: DISPOSE. Break files annually. Transfer to FARC when 10 year old. Destroy when 40 years old.			
7.	U.S. Judicial Branch Biweekly Payroll Master File			
	Reflects eight calendar quarters of earnings for unemployment compensation purposes, total earnings deductions for the past year covered by the file, at the employee's permanent (normal) earnings, deduction and other payroll data current as of the end of the year covered by the file. Each employee of the U.S. Judicial Branch, paid on a biweekly schedule, is represented in the file by one record.	nd lons, e pay		
	Accumulated Volume: 3 reels of magnetic tape and relevant documentation.			
	Anticipated Volume: 1 reel of magnetic tape annual	ly.		
	Disposition: DISPOSE. Break files annually. Dest when 3 years old.	roy		
8.	U.S. Judicial Branch Monthly Payroll Master File			
	Reflects eight calendar quarters of earnings for unemployment compensation purposes, total earnings deductions for the pay year covered by the file, ar			

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Request f	or Records Disposition Authority – Continuation	ЈОВ NO NC1-110	5-82-1	PAGE OF 8
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 SAMPLE OR JOB NO	10 ACTION TAKEN
	employee's permanent (normal) earnings, deductions other payroll data current as of the end of the pay covered by the file. Each employee of the U.S. Just Branch, paid on a monthly schedule, is represented the file by one record.	y year dicial		
	Accumulated Volume: 3 reels of magnetic tape and relevant documentation.			
	Anticipated Volume: 1 reel of magnetic tape annua	lly.		
	Disposition: DISPOSE. Break files annually. Des when 3 years old.	troy		
9.	U.S. Judicial Branch Biweekly Payroll History File			
	Reflects each employee's "pay picture" at the end each pay period during the pay year covered by the Each employee of the U.S. Judicial Branch, paid at once on a biweekly schedule during the year, is represented in the file by one or more records.	file.		
	Accumulated Volume: 10 reels of magnetic tape and relevant documentation.			
	Anticipated Volume: 2 reels of magnetic tape annu	ally.		
	Disposition: DISPOSE. Break files annually. Des when 5 years old.	troy		
10.	U.S. Judicial Branch Monthly Payroll History File			
	Reflects each employee's "pay picture" at the end each pay period during the pay year covered by the Each employee of the U.S. Judicial Branch, paid at once on a monthly schedule during the year, is represented in the file by one or more records.	file.		
	Accumulated Volume: 5 reels of magnetic tape and relevant documentation.			
	Anticipated Volume: 1 reel of magnetic tape annua	lly.		
	Disposition: DISPOSE. Break files annually. Des when 5 years old.	troy		
	·			