

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0148-2023-0002

Status: APPROVED
Date Approved: 10/02/2023

General Information

Agency or Establishment	Commission on the State of U.S. Olympics and Paralympics
Record/Scheduling Group	0148 - Records of Commissions of the Legislative Branch
Records Schedule Applies to	Agency-wide
Schedule Subject	Records of the Commission on the State of U.S. Olympics and Paralympics
Is there a classified version of this form?	No
Is consultation and coordination with Tribal Governments required?	Exempt from requirement - Legislative Branch

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Item Count

Total number of disposition items: 8

Number of Temporary disposition items: 0

Number of Permanent disposition items: 8

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0148-2023-0002

Item #	Title	Disposition
0001	Organizational Records	Permanent
0002	Document Submissions	Permanent
0003	Official Correspondence	Permanent
0004	Commissioner and Commission Staff Emails	Permanent
0005	Public Comments	Permanent
0006	Commission Public Hearing	Permanent
0007	Public Website Records	Permanent
0008	Final Report	Permanent

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Records Schedule Number: DAA-0148-2023-0002

Status: APPROVED
Date Approved: 10/02/2023

Records Schedule Items

DAA-0148-2023-0002-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Organizational Records	
Item Description	Commission meeting agendas and minutes, the Commission's official seal, organizational management policies, organizational chart, statements of work with government partners, Congressional budget justification, Commission budget, and substantive records relating to research studies.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	There is no cutoff instruction	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives immediately after the termination of the commission in September 2023	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:165 MB	
Approximate first year of records covered by this authority	2023	
End year of records covered by this authority	Year: 2023	
Date span of the initial transfer	From: 01/17/2023 To: 09/30/2023	
Frequency of transfer	0	
Are any of the records covered by this item subject to a FOIA exemption?	No	

DAA-0148-2023-0002-0002		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Document Submissions	

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Item Description	Documents solicited from the United States Olympic and Paralympic Committee, National Governing Bodies, Athletes Advisory Council, and SafeSport to include financial statements, budgets, governing documents, organizational structure documents, safety audits, licensing arrangements, and strategic planning documents.
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives immediately after the termination of the commission in September 2023
ADDITIONAL INFORMATION	
Current Records Format	Textual data:TBD
Approximate first year of records covered by this authority	2023
End year of records covered by this authority	Year: 2023
Date span of the initial transfer	From: 03/15/2023 To: 07/31/2023
Frequency of transfer	0
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0148-2023-0002-0003		STATUS: Active	
ITEM GENERAL INFORMATION			
Item Title		Official Correspondence	
Item Description		Correspondence with members of Congress, official correspondence with the United States Olympics Committee, the National Governing Bodies, the Athletes Advisory Council, and SafeSport.	
Is this item media neutral?		No	

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Media limitation	Digital only
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives immediately after the termination of the commission in September 2023
ADDITIONAL INFORMATION	
Current Records Format	Textual data:50 MB
Approximate first year of records covered by this authority	2023
End year of records covered by this authority	Year: 2023
Date span of the initial transfer	From: 01/17/2023 To: 07/31/2023
Frequency of transfer	0
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0148-2023-0002-0004	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	Commissioner and Commission Staff Emails
Item Description	In the course of their work, the Commissioners provide guidance to the staff, coordinate Commission activity, and may engage in other communications relevant to Commission decision making. Commission staff positions captured at the account level include an Executive Director, Deputy Executive Director, Director of Policy and Research, Policy Analyst, Public Engagement Specialist, and Chief Writer.
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	

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Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives immediately after the termination of the commission in September 2023
ADDITIONAL INFORMATION	
Current Records Format	Email:4 GB
Approximate first year of records covered by this authority	2022
End year of records covered by this authority	Year: 2023
Date span of the initial transfer	From: 09/01/2022 To: 09/30/2023
Frequency of transfer	0
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0148-2023-0002-0005	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	Public Comments
Item Description	Public comments solicited by the Commission compiled in a consolidated document. Comments solicited are related to the Commission's ten areas of study outlined in the Congressional mandate.
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	No
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction

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Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives immediately after the termination of the commission in September 2023
ADDITIONAL INFORMATION	
Current Records Format	Textual data:400 KB
Approximate first year of records covered by this authority	2023
End year of records covered by this authority	Year: 2023
Date span of the initial transfer	From: 06/01/2023 To: 07/31/2023
Frequency of transfer	0
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0148-2023-0002-0006		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Commission Public Hearing	
Item Description	Records include statements for the record, written testimony, and public hearing transcript. Audio and video recording of the public hearing.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	There is no cutoff instruction	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives immediately after the termination of the commission in September 2023	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:TBD ; Digital audio:TBD ; Digital moving pictures:TBD	

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Approximate first year of records covered by this authority	2023
End year of records covered by this authority	Year: 2023
Date span of the initial transfer	From: 09/--/2023 To: 09/--/2023
Frequency of transfer	0
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-0148-2023-0002-0007		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Public Website Records	
Item Description	Electronic version of the website containing the Commission’s legislative mandate and Commissioner biographies.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	There is no cutoff instruction	
Are there multiple instructions for this item?	No	
Transfer Instruction	Other: The website will be transferred to the University of North Texas (UNT) upon termination of the Commission under the provisions of the affiliated archives relationship established in 2006.	
ADDITIONAL INFORMATION		
Current Records Format	Web records:8 MB	
Approximate first year of records covered by this authority	2023	
End year of records covered by this authority	Year: 2023	
Date span of the initial transfer	From: 06/--/2023 To: 09/--/2023	
Frequency of transfer	0	

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Are any of the records covered by this item subject to a FOIA exemption?	No
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DAA-0148-2023-0002-0008

STATUS: Active

ITEM GENERAL INFORMATION

Item Title	Final Report
Item Description	Final Report of the Commission including appendices and report index.
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	No

SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS

Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No

DISPOSITION INSTRUCTION

Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives immediately after being delivered to Congress in March 2024

ADDITIONAL INFORMATION

Current Records Format	Textual data:200 MB
Approximate first year of records covered by this authority	2024
End year of records covered by this authority	Year: 2024
Date span of the initial transfer	From: 03/--/2024 To: 03/--/2024
Frequency of transfer	0
Are any of the records covered by this item subject to a FOIA exemption?	No

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Signatory Information

Action	User	Date
Accept	Robert Bennett	09/19/2023
Approve	Colleen Shogan	10/02/2023