

**REQUEST FOR AUTHORITY
 TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

| | |
|-------------------------------------|----------------------|
| LEAVE BLANK | |
| DATE RECEIVED MAY 30 1975 | JOB NO. |
| DATE APPROVED | NC - 308-75-1 |

TO: GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON 25, D. C.

1. FROM (AGENCY OR ESTABLISHMENT)
 U.S. TAX COURT
2. MAJOR SUBDIVISION
 Budget & Fiscal Section
3. MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

4. NAME OF PERSON WITH WHOM TO CONFER
 Mr. Washington B. Bowie

5. TEL. EXT.
 376-2721

6-6-75 *James B. Rhoads*
 Date Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for the head of this agency in matters pertaining to the disposal of records, and that the records described in this list or schedule of 1 pages are proposed for disposal for the reason indicated: ("X" only one)

- A** The records have ceased to have sufficient value to warrant further retention.
- B** The records will cease to have sufficient value to warrant further retention on the expiration of the period of time indicated or on the occurrence of the event specified.

5-27-75

(Date)

William S. Crane
 (Signature of Agency Representative)

Court E. Egan
 (Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS) | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|--|----------------------|------------------|
| 1 | Memorandum copies of accountable officers' accounts. DESTROY IMMEDIATELY Note: This agency proposes to: 1. Destroy all memorandum copies immediately 2. Discontinue creating memorandum copies, using the GAO copies for its administrative needs. | | |

Copy to Agency 6/10/75