

National Archives and Records Administration  
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0578-2025-0001

Status: APPROVED  
Date Approved: 05/19/2026

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## General Information

Agency or Establishment	Administrative Office of the United States Courts
Record/Scheduling Group	0578 - Records of the United States Bankruptcy Courts
Records Schedule Applies To	Agency-wide
Schedule Subject	Electronic Case Files (Temporary)
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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## Item Count

Total number of disposition items: 3

Number of Temporary disposition items: 3

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0578-2025-0001

<b>Item #</b>	<b>Title</b>	<b>Disposition</b>
0001	14f(2). All other case files. Case files exclusive of 14 a-e and not selected per 14f(1)	Temporary
0002	14g(3). Adversary proceedings files affecting title to or lien on real property entered prior to August 1, 1983	Temporary
0003	14g(4)(b). Adversary proceedings files. All other.	Temporary

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Records Schedule Items

<b>DAA-0578-2025-0001-0001</b>		<b>STATUS: Active</b>
<b>ITEM GENERAL INFORMATION</b>		
Item Title	14f(2). All other case files. Case files exclusive of 14 a-e and not selected per 14f(1)	
Item Description	<p>Case files exclusive of 14 a-e (see DAA-0578-2018-0001-0001 to -0005), and not selected per 14f(1) (see DAA-0578-2018-0001-0006).</p> <p>*14a. Cases dated 1940 or earlier.</p> <p>*14b. Cases filed under the Bankruptcy Acts of 1800, 1841, and 1867.</p> <p>*14c. Cases filed under the following chapters or subchapters of the Bankruptcy Acts of 1898 and 1978: • Chapter VIII, Section 75 (Agricultural) • Chapter VIII, Section 77 (Railroad Reorganization) • Chapter IX (Political Subdivisions) • Chapter X (Corporate Reorganizations) • Chapter XV (Railroad Adjustments) • Chapter 7, Subchapter III (Stockbroker) and IV (Commodity Broker) • Chapter 9 (Municipality) • Chapter 11, Subchapter IV (Railroad Reorganization) • Case files containing orders issued by a court pursuant to Chapter XIV of the Act of 1898 or Section 908 of Title IX of the Merchant Marine Act.</p> <p>*14d. Cases filed under Chapter 12 of the Congressional Act of 1986, covering family farms and family fishermen.</p> <p>*14e. Any bankruptcy case determined by court officials or NARA to have historical value.</p> <p>*14f(1). All other case files. 2.5% of non-trial case files retired by each district each year.</p>	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
<b>SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS</b>		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
DAA-0578-2018-0001-0007	No	
Is this item a deviation from the GRS?	No	

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<b>DISPOSITION INSTRUCTION</b>	
Final Disposition	Temporary
Cutoff Instructions	Cut off when case closes
Retention Period	Destroy 30 year(s) after case closes
<b>ADDITIONAL INFORMATION</b>	
Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

DAA-0578-2025-0001-0002		STATUS: Active	
<b>ITEM GENERAL INFORMATION</b>			
Item Title	14g(3). Adversary proceedings files affecting title to or lien on real property entered prior to August 1, 1983		
Item Description	<p>Proceedings files containing orders or judgments affecting title to or lien on real property entered prior to August 1, 1983, not included under items retention g(1) or g(2) (see DAA-0578-2018-0001-0008 and -0009)</p> <p>*14g(1). Adversary proceedings files. Proceedings terminated during or after trial.</p> <p>*14g(2). Adversary proceedings files. Proceedings files determined by court officials or NARA to have historical value.</p>		
Is this item media neutral?	No		
Media limitation	Digital only		
Is this item a Big Bucket?	No		
<b>SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS</b>			
Does this item supersede existing disposition authorities?	Yes		
	Superseded Items		
Superseded Item	Item Superseded in Part?	Explanation	
DAA-0578-2018-0001-0010	No		
Is this item a deviation from the GRS?	No		
<b>DISPOSITION INSTRUCTION</b>			
Final Disposition	Temporary		
Cutoff Instructions	Cut off when case closes		
Retention Period	Destroy 30 year(s) after case closes		
<b>ADDITIONAL INFORMATION</b>			

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Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

<b>DAA-0578-2025-0001-0003</b>	<b>STATUS: Active</b>
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**ITEM GENERAL INFORMATION**

Item Title	14g(4)(b). Adversary proceedings files. All other.
Item Description	All other proceedings files exclusive of g(1)–(3), and not selected in the sample taken per g(4)(a) (See DAA-0578-2018-0001-0008 to - 0011).  *14g(1). Adversary proceedings files. Proceedings terminated during or after trial. *14g(2). Adversary proceedings files. Proceedings files determined by court officials or NARA to have historical value. *14g(3). Adversary proceedings files. Proceedings files containing orders or judgments affecting title to or lien on real property entered prior to August 1, 1983, not included under items retention g(1) or g(2), above. *14g(4)(a). Adversary proceedings files. All other proceedings files. 2.5% of non-trial case files retired by each district each year.
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	No

**SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS**

Does this item supersede existing disposition authorities?	Yes
	Superseded Items
Superseded Item	Item Superseded    Explanation in Part?
DAA-0578-2018-0001-0012	No
Is this item a deviation from the GRS?	No

**DISPOSITION INSTRUCTION**

Final Disposition	Temporary
Cutoff Instructions	Cut off when case closes
Retention Period	Destroy 30 year(s) after case closes.

**ADDITIONAL INFORMATION**

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Are any of the records covered by this item national security classified?	No
GAO Approval Required	No

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Signatory Information

Action	User	Date
Approve	Edward Forst (Acting Archivist)	05/19/2026



Office of the Chief  
Records Officer for the  
U.S. Government

This schedule was signed outside of the ERA system using Standard Form 115.

NARA staff updated ERA to reflect this approval, moving the record schedule into an approved status. The approved status allows for generation of a PDF indicating that the schedule has been approved, and allows an agency to use the schedule in ERA to create transfer requests. The approved date in the system and on the PDF version of the records schedule reflects the system actions.